

**Hampton Falls School Board Meeting
Budget Work Session
Tuesday, November 29, 2011**

Draft – Subject to Amendments.

School Board Members present:

R. Moyer Ratigan; Chair, T. Baker, W. Skoglund and S. Smylie.

Administration members present:

R. Sullivan, Ed.D; Superintendent, B. Hopkins; Assistant Superintendent, N. Tuttle; Finance Manager.

1. Call to Order

R. Moyer Ratigan called the Budget Work Session to order at 6:00 p.m.

2. 2012-2013 Budget Review

Introduction:

- Superintendent Sullivan and the SAU 21 Staff had gathered input and reflected on what was needed for the budget.
- M. DeBlois and the LAS staff looked closely at those things that are needed to run and expand programs in a reasonable way. This budget includes things that the staff believes are fundamentally needed.
- Enrollment appears to be steady and enrollment expectations would be looking at an estimated average of 270-280 students for the 2012-2013 year.
- The Board was provided a Budget Notebook which included; A Superintendent's Memo, Principal's Narrative, Budget Summary, Operating Budget and Worksheets, Warrant Articles, Estimated Revenues, Enrollments as of 10/1/11 for the SAU 21 Districts and LAS, Expenditure Report – (Prior Year 2010-11), and the Expenditure Report – (Current Year – Nov 2011).

The Board discussed and reviewed the 2012-2013 Budget line by line up to Budget Worksheet page 56.

Superintendent Sullivan excused himself from the meeting at 7:10 p.m.

Other discussions included:

- The Special Education Budget is always driven by the genuine IEP needs of the children.
- Establishing Trust Funds.
- The Mission Impact Club has been established where students discuss and choose a need within New Hampshire and fundraise for that need. One current fundraiser activity involves Dartmouth-Hitchcock Hospital.
- The Larger Leadership Team will meet on December 8, 2011, to be introduced to an electronic system. This system will assist in reducing the number of man hours currently used when recording paperwork for the teacher re-certification process and other teacher goals.
- Job Sharing versus Full Time employment.

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3. Public Hearing and Regular January School Board Meeting - (added)

- The Board agreed to set the Public Hearing date for Thursday, January 5, 2011 at 7:00 p.m.
- The regular School Board meeting will be held on January 5, 2011 at 6:00 p.m. and will recess for the Public Hearing. The regular School Board meeting will resume after the Public Hearing if needed.

The Board will meet on Thursday, December 1, 2011 at 6:00 p.m. to continue the 2012-2013 Budget discussions.

Motion: S. Smylie moved to adjourn the meeting at 9:14 p.m. Seconded by T. Baker. Motion passed 4-0.

Respectfully submitted,

Maureen Hastings

School Board Clerk