

North Hampton School Board
Thursday, March 21, 2019 @ 7:00 p.m.
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton

Board members present: James Sununu: Chair, Vice-Chair, Gregg Duffy, Thomas von Jess, Scott Baker, and Erin Stanton.

Administration present: Dr. William Lupini; Superintendent, Dr. Ronna Cadarette; Assistant Superintendent. Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, Tracy Griffenhagen; Assistant Principal/Director of Special Services and Rebecca Carlson; Curriculum Coordinator.

At 7:00 p.m., Dr. Lupini, Superintendent of SAU 21 Schools called the North Hampton School Board Meeting to **order** and congratulated Thomas von Jess for his second term re-election as school board member and welcomed Scott Baker newly elected Board member. He then entertained nominations for a new chairperson.

a. Position (Elected)

Chair

Motion: Thomas von Jess moved to nominate James Sununu as School Board Chair for the 2019-2020 school year. Second: Erin Stanton. Motion passed 4-1. (James Sununu abstained).

Vice-Chair

Motion: Thomas von Jess moved to nominate Gregg Duffy as School Board Vice-Chair for the 2019-2020 school year. Second: Erin Stanton. Motion passed 4-1. (Gregg Duffy abstained).

Positions (Appointed)

Bud Com Representative	James Sununu
Bud Com Alternate	Scott Baker
SEA Representative	
SEA Alternate	
SESPA Negotiations Representative	Thomas von Jess
SESPA Negotiations Alternate	Erin Stanton
SAU Operations Committee Rep.	Scott Baker
SAU Operations Committee Alternate	Erin Stanton
SAU Policy Committee Rep.	Thomas von Jess
SAU Policy Committee Alternate	James Sununu
CIP (Town Committee)	Scott Baker
School Facility Use / Alt.	Gregg Duffy / James Sununu

North Hampton School Board
Thursday, March 21, 2019 @ 7:00 p.m.
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton

Building Committee / Alt.	Gregg Duffy / James Sununu
School Council	Gregg Duffy / Erin Stanton
NHSBA Delegate	Thomas von Jess
Channel 22	Erin Stanton
Legislative Liaison	James Sununu
Safety Committee	Erin Stanton

b. Code of Ethics BCA-R

Dr. Lupini read and reviewed the Code of Ethics BCA-R, A Resolution Relative to a Code of Ethics. The Board agreed and signed the policy.

2. Approval of Minutes

Motion: Erin Stanton moved to approve the February 21, 2019 Public as amended and Non-Public minutes as written. Second: Gregg Duffy. Motion passed 4-0-1. (Scott Baker abstained).

Amendments: Page 3 - 8b content removed due to Assistant Superintendent absent from meeting and 3c add the request by the School Board for a field trip plan for the remainder of 2019 school year / 2019-2020 school year. Page 4 -8C-d change revenue to expenditure, 12a – remove February.

Motion: Gregg Duffy moved to approve the March 8, 2019 Public minutes as written and Non-Public minutes as written. Second: Erin Stanton. Motion passed 4-0-1. (Scott Baker abstained).

3. Correspondence/Commendations

- Commendations to Debra Vasconcellos; School Counselor for accompanying students on Step-Up Day at Winnacunnet Cooperative High School on March 12th.
- Commendations to our Kindergarten Team: Leah Crohn, Anna Spalding, Ellen Pongrace and Linda Hebert for a successful Kindergarten registration / orientation.
- Commendation to Marsha Zavez: Art Teacher for her nomination as Teacher of the Year. Awards will be held on April 1.
- Commendations for Rebecca Carlson; Curriculum Coordinator and Kelly Ford; Administrative Assistant for their power school expertise and assistance.

4. Questions / Comments from Those in Attendance

5. Education Update

a. School Council

North Hampton School Board
Thursday, March 21, 2019 @ 7:00 p.m.
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton

A brief discussion that placement request letters are scheduled to be mailed on April 12th. These letters are specifically for parents to include information about a student needs and interests as opposed to actually requesting a specific teacher, and an intervention model I-Team meeting was held. I-Team meetings are held to allow colleagues to brainstorm and decide a course of action to offer the right plan to make that student successful.

6. Continuing Business

a. Board Goals - The Board agreed to schedule a school board retreat. More information will be forthcoming.

7. New Business

a. Facilities Use Request

Motion: Thomas von Jess moved to approve the 2019 Bike MS: New Hampshire Seacoast Escape event to conduct an annual charity bicycle ride, establish a rest /safety stop at the North Hampton School parking Lot on Saturday, August 24, 2019. Second: Scott Baker. Motion passed 5-0-0.

b. NH Recreation Department – Facilities Request

Motion: Erin Stanton moved to approve the North Hampton Recreation Department request for a one-year waiver of KF-R North Hampton Facility Use Policy for the purpose of allowing key access and without janitorial use outside the normal facilities time frame during after-school and summer programming. Second: Thomas von Jess. Motion passed 5-0-0.

8. Written Reports

a. Superintendent’s Report

Dr. Caroline Arakelian has accepted the position as Director of Special Services effective on July 1, 2019.

Dr. David Hobbs; Winnacunnet Cooperative School District Director of Curriculum will be nominated to serve as the Interim Assistant Superintendent for Curriculum , Instruction and Assessment for the SAU21 during the April 30th Joint Board Meeting.

Round Table Initiative

Matt Ferreira informed of an opportunity to spend time with local state legislators, SAU90 Administration, SAU21 Administration for a round table breakfast on March 29th.

North Hampton School Board
Thursday, March 21, 2019 @ 7:00 p.m.
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton

This opportunity will allow open communications and a forum to present questions and share information on school issues. Specific proposed bills such as guns in schools, child welfare, learn everywhere program, nurse's certification, and other bills that may affect the actual school operations. It is an opportunity to provide SAU feedback.

We hope to continue this round table initiative on an ongoing basis, alongside SAU90, since we share common legislators, and we have a common message. In subsequent rounds, and in future meetings we would like to have school board members join the round table to have your point of view.

b. Assistant Superintendent's Report

Revisions have been underway for a Professional Development Plan to be implemented from 2019-2023 in conjunction with Toolkit. This new plan will be introduced during the Joint Board in April, then submitted to the NHDOE as part of the approval process.

Has currently reviewed 36 out of 100 teacher certifications, portfolios and reflections as they are submitted by certified staff throughout the districts this spring.

Hosted the Southeastern Superintendents meeting where curriculum instruction was a major discussion, State Commissioner Frank Edelblut, and Dr. Carl Ladd: Executive Director of the New Hampshire School Administrators Association (NHSAA) were in attendance. The highlight of the meeting was the ELO program and attendees expressed pride for the ELO student accomplishments. Kudo's were expressed by members in regard to Winnacunnet's recent award for being within the top 100 high schools in our nation.

c. Administration Report – Dr. Erik Anderson reviewed his written Administration Report.

d. Financial Report - Matt Ferreira discussed the expense and revenue report.

i. 2017-2018 Audit Governance Letter

Matt Ferreira reviewed the Plodzick and Sanderson Governance Letter in regard to the 2017-2018 Annual Financial Audit. The full audit can be viewed on the SAU21 website.

e. BUDCOM – James Sununu informed that meetings are completed.

f. Facilities – John Gamache provided a written facility report for the Board's perusal.

g. Town CIP Committee – Meetings are completed for the year.

h. Winnacunnet Update – Principal McGowan's report is provided in the Board's packet.

North Hampton School Board
Thursday, March 21, 2019 @ 7:00 p.m.
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton

9. Personnel – Deferred to Non-Public Session. c. Retirement d. Nominations e. Job Share

a. Job Descriptions

Motion: Erin Stanton moved to approve Board Certified Behavior Analyst (BCBA) Job Description as written. Second: Gregg Duffy. Motion passed 5-0.

Motion: Erin Stanton moved to approve Special Education Case Manager / Teacher Job Description as written. Second: Gregg Duffy. Motion passed 5-0.

Motion: Erin Stanton moved to approve Outdoor Education Teacher – Part-time (.6) position Job Description as written. Second: Gregg Duffy. Motion passed 5-0.

b. Resignation

Motion: Gregg Duffy moved to accept with regret the resignation of Dr. Erik Anderson, Principal effective June 30, 2019. Motion passed 5-0.

10. Policy

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date

a. Wednesday, April 10, 2019 @ 5:00 p.m. - Operations Committee

b. Thursday, April 18, 2019 @ 7:00 p.m. - School Board

c. Tuesday, April 30, 2019 @ 7:00 p.m. – Joint Board

13. Non-public Session

Motion: Gregg Duffy moved to enter into non-public session under RSA 91-A:3 II (a , c) at 8:59 p.m. Second: Thomas von Jess. Motion passed by a roll call vote 5-0.

Submitted by Maureen Hastings, Recording Secretary (Approved April 18, 2019)