

SAU #21 Operations Committee Meeting
Tuesday, January 29, 2013
SAU#21 Central Office
Conference Room
6:00 p.m.

Approved by the Committee – May 8, 2013

Members Present:

Michael Chase (Seabrook), Chris Muns (Winnacunnet),
Tamara Le (North Hampton), Nancy Considine (South
Hampton), Jim Stevens (Hampton Falls)

Administration Present:

Dr. Robert Sullivan, Superintendent
Barbara Hopkins, Assistant Superintendent
Bill Hickey, Business Administrator

Call to Order:

Chair Chase called the meeting to order at 6:00 p.m.

Jim Stevens was introduced and welcomed as the Hampton Falls representative replacing Susan Smylie.

Approval of Minutes:

Tamara Le moved to approve the minutes. Chris Muns seconded. Jim Stevens abstained.
Motion passed: 4-0-1.

Finance Report:

The status of the current SAU budget was reviewed and discussed.

L.G.C. Refund Distribution Plan:

A discussion on the L.G.C. refund was discussed. The type of refund, either a credit or a check, to be received was discussed. Refunds are to be issued in August 2013.

Chris Muns moved to make the recommendation to the Joint Board for the SAU to resolve the plan for the refund distribution from within the SAU. Jim Stevens seconded. Motion passed 5-0.

School Calendar Review Sub-Committee:

Dr. Sullivan reported that the School Calendar Review Sub-Committee is represented by one member from each of the SAU #21 school districts, the presidents of SEA and SESPA and also

the Superintendent of SAU #90 and the Chairperson of their school board. Calendars of past years as well as survey results were reviewed by the committee.

Changing the week of spring break on the 2013-2014 Calendar to coincide with SST was discussed. Michael Chase moved to place on the Joint Board agenda the revised calendar with spring break being listed as April 21-25, 2014. Tamara Le seconded. Motion passed 5-0.

Superintendent's Evaluation:

Discussion was held on the tool used for the Superintendent's Evaluation and the process for analyzing the results from the individual boards to the Joint Board Chair. The O.C. will meet with the Joint Board Chair on Monday March 4, 2013 at 6:00 p.m. to review the documents.

Michael Chase moved to submit the evaluation documents to the individual boards in order for the compiled documents to be returned back to the Joint Board for the Wednesday, March 6, 2013 Joint Board meeting. Chris Muns seconded. Motion passed 5-0

Questions and Comments:

None were given.

Other Business:

School Bus Transportation contracts were discussed. It is anticipated that these will be distributed to the Boards during March for review.

Future Meetings:

The Operations Committee will meet with the Joint Board Chair on Monday, March 4, 2013. The Joint Board will meet on Wednesday, March 6, 2013.

Adjourn:

Tamara Le moved to adjourn meeting at 7:08 p.m. Jim Stevens seconded. Motion passed: 5-0.

Respectfully Submitted,

Barbara Hopkins, C.A.G.S.
Assistant Superintendent