

SAU #21 Operations Committee Meeting

Tuesday, September 20, 2016 at 6:00 PM

SAU #21 Central Office

Conference Room

Board Members

Pamela Miller; Chair - Hampton Falls.
Jessica Brown; Alternate – Seabrook.
Catherine Antonio, Winnacunnet.
Gregg Duffy; Alternate, North Hampton.

Administration Present: Robert Sullivan, Ed.D;
Nancy Tuttle; Finance Manager, and Matt Ferreira;
Business Administrator.

Absent:

Kathleen Cronin; Seabrook, Rebecca Burdick; South
Hampton, and Tom von Jess; North Hampton.

Pamela Miller called the SAU #21 Operations Committee Meeting to order at 5:57 p.m.

2. Approval of Minutes

The Board agreed to table the approval of the minutes.

3. Audit Questionnaire - F-1 Investment F-2 Fund Balance F-3 Use of Credit Cards

The OC Board reviewed and agreed to move forward the Plodzick & Sanderson Board Member questionnaire and policies F-1 Investment, F-2 Fund Balance and F-3 Use of Credit Cards forward to the Joint Board for the October 25th meeting.

4. HealthTrust Membership Agreement

The Board agreed to table HealthTrust Membership Agreement until the recent changes are reviewed.

5. 2017-2018 SAU #21 Calendar

The Board reviewed and agreed to move forward the proposed School Administrative Unit #21 2017-2018 Calendar as amended to the Joint Board for the October 25th meeting.

Amendments: Code revision for October 27 - E, November 22**, April 6 – E.

6. 2017-2018 SAU #21 Budget Proposal

a. Review Budget Timeline/Calendar of Events

The Board reviewed and agreed to move forward the proposed Timeline for the 2017-2018 Budget Development, and Calendar of Events to the Joint Board for the October 25th meeting.

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Nancy Tuttle provided a quick summary of the increases and decreases of the projected budget: The proposed SAU #21 2017-2018 budget shows an increase of \$25,051 or 1.8%. Salary increases are proposed at 1.95%. The SAU #21 June 30, 2016 Unreserved Balance is \$202,515.81.

The Board reviewed the budget line by line.

1262026 Building

Page 40, SAU #21 Office Building Long Range Planning – Some areas that might need to be addressed include: roof, automatic door opening, elevator, restroom items, and entry/office modifications requirements to become ADA compliant.

Total Budget – SAU #21 \$1,433,049.

The Board agreed to move forward the 2017-2018 SAU Budget recommendation as proposed to the Joint Board for the October 25th meeting.

7. Questions and Comments from Those in Attendance – There were no questions or comments.

8. Other Business:

A brief discussion included: Teacher and paraprofessional substitute pay rates.

Superintendent Sullivan proposed for his goals to include mentoring the transition of the business administrator and assistant superintendent.

9. Future Meeting

a. Tuesday, October 25, 2016 – Joint Board

b. Monday, November 7, 2016 – Joint Board Public Hearing, and meeting.

Motion: Catherine Antonio moved to adjourn the meeting at 6:56 p.m. Second: Jessica Brown. Motion passed 4-0-0.

Respectfully submitted,

Maureen Hastings

Recording Secretary

(Approved May 2, 2017)

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