

SAU #21 Operations Committee Meeting

Monday, September 25, 2017 at 6:00 PM
SAU #21 Central Office
Conference Room

Board Members
Pamela Miller; Chair, Hampton Falls
Catherine Antonio; Secretary, Winnacunnet
Kim Molin, South Hampton
Keith Sanborn, Seabrook

Thomas von Jess; Vice-Chair, North Hampton
arrived at the meeting at 6:52 p.m.

Administration Present: Dr. Robert Sullivan, Superintendent, Dr. Ronna Cadarette, Assistant Superintendent, and Matt Ferreira; Business Administrator.

Pamela Miller called the SAU #21 Operations Committee Meeting to **order** at 6:03 p.m.

2. Approval of Minutes

Motion: Catherine Antonio moved to accept the May 23, 2017 Public and Non-Public minutes as written. Second: Kim Molin. Motion passed 4-0-0.

3. Audit Questionnaire

The Board reviewed and agreed to move forward the Plodzik & Sanderson Professional Association/Accountants & Auditors Questionnaire to the Joint Board.

a. F-1 Investment

b. F-2 Fund Balance

c. F-3 Use of Credit Card

4. Health Trust Membership Agreement

The Board reviewed and agreed to move forward the HealthTrust, Inc. Application and Membership Agreement to the Joint Board.

5. 2018-2019 Superintendent's Goal Discussion

Dr. Sullivan provided a written report and informed of focusing on the hiring completions and continued guidance of administration positions within the Districts.

The Board agreed to move forward the 2017-2018 Superintendent's Goals to the Joint Board.

6. 2018-2019 SAU #21 Calendar

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The Board reviewed and agreed to move the proposed School Administration Unit #21 2018-2019 Calendar to the Joint Board.

7. 2018-2019 SAU #21 Budget Proposal

a. School Board Chromebooks

Matt Ferreira proposed purchasing chromebooks for the district school board members to use. (for eventually eliminating paper, as well as eliminating the large packets that are mailed to all members for each meeting). Packets and budgets would still be provided in paper if requested. We will work out what is best for each school board member.

The Board agreed to move forward and introduce the School Board Chromebooks to each individual board for discussion.

Thomas von Jess arrived at the meeting at 6:52 p.m.

The Board reviewed, and discussed the SAU #21 2018-2019 proposed budget page by page.

Dr. Cadarette provided and reviewed a Competency-Based Learning DRAFT packet.

- ✚ Page 4 – SAU #21 Professional Development 1221064-336. The \$25,000 within the budget is for guidance among all the districts through consultants and facilitators for SAU 21 wide professional learning. The goal is for the districts to become a K-12 competency culture.

The Board agreed to move forward the SAU #21 2018-2019 proposed budget to the Joint Board.

8. Questions and Comments from Those in Attendance - None.

9. Other Business – None.

10. Future Meeting

- a. Tuesday, October 3, 2017 – Joint Board
- b. Wednesday, October 11, 2017 – Joint Board
- c. November 2, 2017 – Joint Board and Public Hearing.

Motion: Pamela Miller moved to adjourn the meeting at 8:05 p.m. Second: Kim Molin.
Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved April 11, 2018)