

# Seabrook School District

## Seabrook School Board Meeting

Monday, August 14, 2017

Seabrook Middle School Library

258 Walton Road, Seabrook, NH

[www.sau21.org](http://www.sau21.org)

School Board Members present: Jessica Brown; Chair, Michael Rabideau, Michael Chase, and Keith Sanborn.

Administration present: Robert Sullivan, Ed. D; Superintendent, Ronna Cadarette, D.A.; Assistant Superintendent, Matt Ferreira; Business Administrator, Stephanie Lafreniere; Elementary Principal. Mark Dangora; Elementary School Assistant Principal, Les Shepard; Middle School Principal, Cynthia Fagan; Middle School Assistant Principal, Anna Williams; Director of Special Services, and Terry Bragg; Facilities Director.

Absent: Maria Brown.

### Call to Order

Jessica Brown called the Seabrook School Board Meeting to order at 4:30 p.m., and led the **Pledge of Allegiance**.

**3. Public Comment on Agenda Items** – There were no comments.

### 4. Approval of Minutes

**Motion:** Michael Chase moved to approve the July 10, 2017 Retreat and Public minutes as written. Second: Michael Rabideau. Motion passed 4-0-0.

### 5. Reports

#### a. Superintendent's Report:

Dr. Sullivan informed that Dr. Eric Anderson is the new Principal for the North Hampton District, and that 25 new candidates have submitted applications for the Middle School Principal position.

- ❖ Dr. Sullivan expressed appreciation to Principal Shepard for delaying his retirement until a new principal can be determined.
- ❖ A barbeque was held in honor of all the SAU #21 Custodial Staff. Appreciation was expressed for all they do for our schools.
- ❖ Appreciation was expressed to Whitney Forbes; Seabrook First Grade Teacher for working with our mentoring program for the new teachers.

## Seabrook School District

Seabrook School Board Meeting  
Monday, August 14, 2017  
Seabrook Middle School Library  
258 Walton Road, Seabrook, NH  
[www.sau21.org](http://www.sau21.org)

Dr. Cadarette provided and reviewed her written report, and spoke about starting the new school year with a strong start as six Seabrook faculty members have attended the Competency Based Learning Design Studio Conference this summer through the New Hampshire Learning Initiative.

Bullying / Harassment training will continue throughout the District for all faculty and staff.

**b. Principal's Report:** Stephanie Lafreniere, Mark Dangora, Les Shepard and Cynthia Fagan provided and reviewed their written reports.

Principal Lafreniere expressed recognition to all of the interview committees, Mary Miller for coordinating a successful Summer School Program, Jennifer Houben and Holly Bragg for providing meals for the summer program, the year-round and summer maintenance crew for their amazing jobs, Mark Dangora for organizing the Social / Emotional Committee, more monthly assemblies to celebrate what is going on in our classrooms, and to Catherine Colby and Katrina O'Brian for obtaining a grant for an artist in residence who will be assisting Seabrook children to design four mosaic panels as part of celebrating 250 years of Seabrook history.

Welcome to Abigail Kaplan; Nutrition Director who has begun the school year.

Welcome to Mark Dangora; Assistant Principal of the Elementary School. Mark Dangora has formed a Social / Emotional Committee to tackle core values within the Elementary School.

Principal Shepard reviewed his written report and expressed appreciation to the custodial staff, Lana Mounsey; Secretary for all her hard work, and to Dan Hoy and Kyle Brown for preparing chrome books.

Annual Back to School Cookout is scheduled for Thursday, August 24<sup>th</sup> from 5:00 – 7:00 p.m.

The Middle School Bullying Programs will continue throughout the year, and efforts will be made to seek financial assistant from local sponsors.

Sincere appreciation was expressed to the PTO for supporting our Student Handbooks.

### **c. Special Education Director's Report**

Anna Williams; Director of Special Services provided and reviewed her written report, and recognized Doris Nichols; Area Safety Supervisor, and Mark DeVeber; Area General

# Seabrook School District

Seabrook School Board Meeting  
Monday, August 14, 2017  
Seabrook Middle School Library  
258 Walton Road, Seabrook, NH  
[www.sau21.org](http://www.sau21.org)

Manager for Durham School Services for their assistance with viable bus behavioral strategies.

## **d. Maintenance/Facility Report**

Terry Bragg; Facilities Director provided and reviewed the written Maintenance Report. A brief discussion included the need for any additional security for the portable classroom, and maintenance training programs such as videos, suppliers who also provide training, technique, quarterly, one-on-one, individual, and training sessions with other districts.

Appreciation was expressed to Deb Plourde who voluntarily sewed the hem of the stage curtain saving the District approximately \$3,500.

The Board expressed their appreciation to the Maintenance Department for the great cleaning and maintenance that they provide every day for the Seabrook School Community.

## **e. Finance**

Matt Ferreira reviewed the finance related facility update to include:

- ❖ Windows – A meeting is planned with Kyle Barker, Warren Street Architects and Justin Powers, Chapman Construction to discuss the priced-out bids for their proposal.

Matt Ferreira provided and reviewed the FY2016-17 expense report and reviewed: Page 1 – Regular Education - Rental Equipment, Page 2 – Special Education – Travel Reimbursement, Page 4 – Speech – Salary Certified Staff and Educational Associates, Page 15 – Food Service – Equipment, and that the kitchen steam boiler has failed inspection and needs to be replaced, Page 13 – Interest, Software.

## **f. Other**

The Seabrook Planning Board has requested a joint meeting with the School Board on September 13, 2017, to discuss communications. Other municipal boards may be in attendance.

The Board agreed that the meeting and agenda would need to be posted, and to inquire about a facilitator for the meeting.

# Seabrook School District

Seabrook School Board Meeting  
Monday, August 14, 2017  
Seabrook Middle School Library  
258 Walton Road, Seabrook, NH  
[www.sau21.org](http://www.sau21.org)

Superintendent Sullivan agreed to consult with Attorney Casassa regarding the legality of the meeting, with regards to school board members who have dual memberships on other boards.

## 6. Continuing Business

**a) SMS Principal Search – Update** – New applicants have applied for the position.

**b) Superintendent’s Search – Update**

Matt Ferreira confirmed that the Joint Board has chosen New England School Development Council (NESDEC) to conduct a superintendent search.

On Monday, August 21<sup>st</sup>, at 7:00 p.m. in the Lecture Hall at Winnacunnet High School, a Joint Board meeting is scheduled to meet with Dr. Ken DeBenedictis; Senior Consultant for NESDEC, to outline a search timeline, a draft announcement / advertisement, to form a sub-committee, and to discuss next steps in the process.

**c) Extra-Curricular Stipends Committee – Update**

Part of the 2016-2017 SEA agreement called for the formation of the extra-curricular stipends committee, the committee was formed with Jessica Brown, Michael Chase, Katrina Mailman-Obrien, and Rebecca Scherbon as representatives to Seabrook District.

A follow-up meeting is being held Tuesday, August 15, 2017.

**d) Award of Bid – Special Education Transportation**

Motion: Jessica Brown moved to award the Special Education Transportation bid to Durham School Services for a 3-year contract. Second: Mike Chase. Motion passed 4-0-0.

## 7. New Business

**a) Wrestling Team with Hampton Academy**

Motion: Mike Chase moved to allow the Hampton Wrestling Team and the Seabrook Wrestling Team to practice together and share transportation costs to wrestling events. Second: Keith Sanborn. Motion passed 4-0-0.

**b) 2018-2019 Budget Development**

**1) Review of Budget Timeline**

# Seabrook School District

Seabrook School Board Meeting  
Monday, August 14, 2017  
Seabrook Middle School Library  
258 Walton Road, Seabrook, NH  
[www.sau21.org](http://www.sau21.org)

The Board reviewed and agreed with the recommended timeline for the 2018-2019 Budget Timeline.

## 2) Calendar of Events

The Board reviewed and agreed with the proposed Calendar of Events – 2018.

## 3) Deliberative Session Dates

The Seabrook Deliberative Session is tentatively being scheduled on February 5, 2017.

## 4. Discussion of Budget Expectations

Dr. Sullivan, Superintendent requested of the Board to propose any FY18 budget expectations in anticipation of the budgeting scheduling.

The CIP will be updated prior to the September meeting.

Areas to consider during the budget considerations include the condition of the baseball field, and look at the softball fields, professional development - Conference funds for the Competency Based Learning Design.

## c) Suspension and Expulsion of Pupils RSA 193:13 (b)

Motion: Keith Sanborn moved that The Seabrook School Board authorizes you (The Superintendent) under RSA 193:13 (b) (Suspension and Expulsion of Pupils) the authority to continue the suspension of a pupil for a period in excess of ten (10) school days. Second: Mike Chase. Motion passed 4-0-0.

**8. Manifest Signatures** – The Board members present signed the manifest.

**9. Next Meeting Date:** Monday, September 11, 2017 at 4:30 p.m.

**10. Public Comment on Agenda Items** – There were no comments.

**11. Personnel** – deferred to non-public session.

### a) Nomination

### b. Leave Request

Motion: Mike Chase moved to enter non-public session under RSA 91-A: 3 II (b, c) at 5:55 p.m. Second: Jessica Brown. Roll call vote: Jessica Brown says yes, Michael Rabideau says yes, Michael Chase says yes, and Keith Sanborn says yes. Motion passed 4-0-0.

Submitted by Maureen Hastings; Recording Secretary - (Approved September 11, 2017)