

**NON-PUBLIC SESSIONS**

The School Board reserves the right to sit in non-public session closed to the public and media when a majority of the member's present and voting so vote (recorded roll call vote required). As required by law, the motion calling for a non-public session will indicate the matters to be discussed and the statutory exception stated.

The Board may entertain a motion to hold a non-public session only for those deliberations or for those purposes, which the law recognizes. (For the list of reasons permitted by law, see RSA 91-A:3 I & II.)

No official, final action may be taken by the Board at a non-public session except as allowed by RSA 91-A:3. In order to act upon most items considered at a non-public session, the Board will reconvene in open session. Minutes of the proceedings in non-public sessions shall be kept, at least to the extent of recording any decisions made therein. Decisions must be publicly disclosed within 72 hours of the meeting, unless 3/5 of the members present believe the release of the information would adversely affect the reputation of any person other than a member of the body itself or render the proposed action ineffective. Board members and any persons attending a non-public session are duty-bound not to disclose any details of the discussion held.

The Superintendent or his/her designated representative may attend all non-public sessions except those which pertain to the Superintendent's employment.

**NOTE:** Due to yearly changes in the Right-to-Know Law, frequent review of current language is advised.

**Statutory References:**

- RSA 91-A:3 I, II, III
- RSA 91-A:4
- RSA 42:1 II (a) (b)

**DATE:**

**Adopted:**  
**Reviewed:**  
**Revised:** October 18, 2004  
**Cancellation:**