

South Hampton School Board

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*Kim Molin, Chair
Rebecca Burdick
Nancy Considine*

School Administrative Unit No. 21

October 4, 2017 Minutes

Part 1

Approved by the Board – November 1, 2017

In Attendance

- School Board members: Kimberly Molin (Chair), Rebecca Burdick, Nancy Considine
- Administration: Robert Sullivan (Superintendent), Ronna Cadarette (Assistant Superintendent), Kenneth Darsney (Principal), Matt Ferrera (Business manager), Aline Donabedian (Director of Special Services), Emily Kime (School District Clerk)
- Educators: Sara Cassasa, Carmelina Cestrono

1. Call to Order – Kim Molin called the meeting to order at 6:31pm.

6. New Business (out of order)

- a. Middle School Class Trips/Camps – (This item was address immediately after the meeting was called to order and prior to consideration of the minutes as requested by Kim Molin; Ms. Casassa and Ms. Cestrono requested to present early in the meeting.) Ms. Cestrono would like sixth graders to attend environmental camp beginning in the 2018-2019 school year and has volunteered to be the instructor to attend. The camp runs from Monday to Friday and will be located in Lincoln or Hancock, New Hampshire. A presenter from the camp will come to speak with parents about camp and curriculum. Ms. Cestrono also requested to begin fundraising with Yankee Candle tomorrow. Kim Molin made a motion to accept the proposal with periodic updates regarding funding. Nancy Considine seconded. Vote 3 – 0 in favor. Ms. Casassa presented proposed changes to the annual Washington DC trip including combining the seventh and eight grades, traveling every other year and traveling only with Barnard staff and students. Dr. Sullivan requested that Ms. Casassa compose a list of advantages to present to the community for November. Ms. Casassa accepted.

2. Consideration of the Minutes:

- a. Rebecca Burdick made a motion to accept the September 6, 2017 Public/Non-Public Minutes as written. Nancy Considine seconded. Vote 3 – 0 in favor. The Non-Public minutes from this meeting were unsealed; at that meeting Mr. Darsney submitted a letter stating that he would not be seeking re-nomination. Rebecca Burdick made a motion to accept the letter. Nancy Considine seconded. Vote 3 – 0 to accept letter.
- b. Nancy Considine made a motion to accept the October 3, 2017 Work Session minutes as received. Rebecca Burdick seconded. Vote 3 – 0 in favor.

3. Reports:
 - a. Superintendent – The Superintendent report was included in the packet and reviewed by Dr. Sullivan.
 - b. Principal – Principal Darsney’s report was included in the packet and reviewed by Mr. Darsney. Dr. Cadarrette reviewed a “Competency 101” presentation to facilitate a better understanding for the community of competency-based education. The four over arching levels of competency-based education are: Knowledge, Application, Synthesis and Evaluation; this method offers a deeper insight to the success of students.
 - c. Board – Nothing new to report. Goals discussed as continuing business.
 - d. Finance – The report was in the packet and was reviewed. There are no significant changes to report. Mr. Ferreira concluded that the blinking lights on the main road are, in fact, included as a part of electricity costs.
 - e. Facilities – Nothing new to report. The Breen and Sullivan report will be submitted soon.
 - f. Board Goals Update – To be discussed in Continuing Business.
 - g. Other – Nothing to report.
4. Questions and Comments from Those in Attendance – None.
5. Continuing Business
 - a. 2017 – 2018 Board Goals Update – The Draft Board Goals from the October 3, 2017 work session were reviewed. Dr. Sullivan suggested Goal 1 to read: “Conduct a facilities condition report that will become the basis for our long range facilities committee to review and update our five year facility plan. He then suggested Goal 3 to read: “Collaborate with staff, parents and community partners to establish a search team to hire a new building principal for the 2018 – 2019 school year. Rebecca Burdick made a motion to accept these changes and minutes as presented. Nancy Considine seconded. Vote 3 – 0 in favor.
 - b. Superintendent Search Update – Dr. Sullivan presented a proposed search process; a draft was distributed. A work session to form a list of desirable characteristics of a candidate will be scheduled prior to the December board meeting.

Colleen Callahan excused herself from the meeting at 8:00pm as approved by Kim Molin.

Respectfully submitted,

Colleen Callahan, School Board Secretary

South Hampton School Board
October 4, 2017 Minutes
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6. New Business (continued)

- b. **NESDEC Enrollment Study** – Matt Ferreira updated the board on the enrollment study and when to expect results.
- c. **Principal Search Process** – A work session was scheduled for Monday, October 16th at 8:00 a.m. for the Board to meet and further discuss the search process, which may include staff and community forums.
- d. **Health Insurance Joint Study Committee – Update** - An update from Matt Ferreira was provided in the agenda packet. A meeting will be held in Spring 2018 with HealthTrust to inform all constituents how rates are determined and to create transparency as this is a significant portion of our budget.

7. Personnel - none

8. Policy

- a. **First Read – IJOA-R2** Kim Molin moved to approve the first read with the following changes to the last paragraph: increasing the amount to \$2,000 and adding “8th grade” graduation. Nancy Considine seconded. **Motion passed: 3-0.**

9. Other

10. Signing of the Manifests

11. Next Meeting Date – Work Session, Monday, October 16, 2017 at 8:00 a.m. and the Regular Meeting on Wednesday, November 1, 2017 at 6:30 p.m.

12. Non-Public (if needed) under RSA 91-A:3 II (a-e) Roll Call Vote

Motion: Kim Molin moved to adjourn the meeting at 8:18 p.m. Rebecca Burdick seconded. **Motion passed: 3-0.**

Respectfully submitted,

Dr. Ronna F. Cadarette
Assistant Superintendent