

# South Hampton School Board Meeting

Barnard School

Monday, May 7, 2018 at 6:30 p.m.

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## Public Minutes

*Approved by the Board – June 6, 2018*

<b>School Board members:</b>	Kimberly Molin; Chair, Jim Kime; Vice-Chair, and Rebecca Burdick.
<b>Administration:</b>	Dr. Robert Sullivan; Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Ken Darsney; Principal and Aline Donabedian, Director of Special Services
<b>Others:</b>	Nurse Kira Hayes and Math/Social Studies Teacher Drew Szeliga

**1. Call to Order** – Kim Molin called the meeting to order at 6:35pm.

**2. Consideration of the Minutes:**

- a. Jim Kime made a motion to accept the April 2, 2018 Public and Non-Public minutes as written. Rebecca Burdick seconded. Motion passed: 3-0.
- b. Jim Kime made a motion to accept the April 9, 2018 Public and Non-Public minutes as written. Rebecca Burdick seconded. Motion passed: 3-0.
- c. Jim Kime made a motion to accept the April 10, 2018 Public minutes as written. Rebecca Burdick seconded. Motion passed: 3-0.

**6. New Business:** (Out of Order)

- a. **Vacation Schedules:** Teacher Drew Szeliga addressed the board with a request to consider a change in a vacation week for Barnard School to align with a New Hampshire school break, either the winter or spring break. A discussion ensued regarding the pros and cons and whether a benefit existed only for Barnard staff, or students' families as well. A survey will be conducted in the coming fall when the calendar for the 2019-2020 year is being prepared. The 2018-2019 school calendar has already been approved.
- b. **Head Injury & Concussion Protocol:** Nurse Kira Hayes addressed the board on the importance of having a head injury and concussion protocol. She had prepared several informational items that were included in the packet. She requested the board have a written protocol and to consider adopting a policy. The board thanked Nurse Hayes and will consult with the NHSBA for a policy designed for a K-8 school.

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**Motion:** Jim Kime moved to adopt the Barnard School Head Injury and Concussion Protocol and to include it in the 2018-2019 Student Handbook. Becky Burdick seconded. **Motion passed: 3-0.**

## 3. Reports:

- a. **Superintendent** – Dr. Sullivan reviewed his report. Graduation dates and the last day for each of the schools were noted. It was also reported that the request for manifest education hardship is moving forward with Winnacunnet High School in order to allow the two South Hampton students to attend WHS so they can then attend the Seacoast School of Technology (SST).
- b. **Assistant Superintendent** – Dr. Cadarette stated her report was included in the Joint Board packet that detailed further work in competencies.
- c. **Principal** – Principal Darsney’s report was included in the packet and reviewed by Mr. Darsney. School-wide testing, field trips, PTA events and school sporting events were highlighted. Field Day is scheduled for May 30<sup>th</sup>. Move-up Day is scheduled for May 31<sup>st</sup> at Amesbury High School.
- d. **Board** – Nothing to report.
- e. **Finance** – The finance report was included in the packet. Matt Ferreira reviewed the Building Fund specifically Salaries and Substitute salaries.
  - I. **Bus Transportation – Fuel Rebate** – A refund of \$234.29 will be received from the first quarter of 2018.
  - II. **Year End Financial Projection** – Matt Ferreira reviewed the year end projections. It was noted that voters approved to fund the SPED and Building Expendable Trusts. It is estimated that approximately \$50,000 may be available to return to the Town. The South Hampton Budget Committee will be invited to attend the June school board meeting.
- f. **Facilities** - It was reported that due to service issues in the past, the district will now contract with Aqua Specialties LLC and Granite State Plumbing and Heating for water service and HVAC service needs.
  - I. **Facilities Committee Formation** - A letter will be sent in July to reconvene the Facilities Committee in August for a meeting.
- g. **Board Goals Update** - Nothing to report.
- h. **Other** – Nothing to report.

## 4. Questions and Comments from Those in Attendance – None.

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## 5. Continuing Business

- a. **Manifest Educational Hardship** – This was previously addressed under the Superintendent’s Report

## 6. New Business (continued)

- c. **2018-2019 Milk Pricing** - Rebecca Burdick moved to increase milk pricing by \$0.05 for the 2018-2019 school year. Jim Kime seconded. **Motion passed: 3-0.**
- d. **Transportation Bid Development** - The current 5-year bus transportation contract is set to conclude at the end of the 2018-2019 school year. The upcoming bid process and timeline were reviewed.
- e. **Goal Setting** – Tuesday, July 10, 2018 was scheduled for a Goal Setting meeting at 8:00 a.m.
- f. **Full-Day Kindergarten Discussion** - Discussion included Keno Funding and the impact on Barnard School, reoccurring investment, survey results from 2012-2014 school years, and the option of a warrant article to let the voters decide. The board took no action and will re-visit next year once more clarity is known regarding the Keno funding.

7. **Personnel** – Nothing to report.

8. **Policy** – Nothing to report.

9. **Other** – The Board signed diplomas.

10. **Signing of the Manifests** – Completed.

11. **Next Meeting Date:** June 6, 2018 6:30pm.

12. **Non-Public under RSA 91-A:3 II (c) Roll Call Vote**

**Motion:** Kim Molin moved to enter non-public session under RSA 91-A: 3 II (c) at 7:55 p.m. Rebecca Burdick seconded the motion. Roll call vote: Kimberly Molin says yes, Jim Kime says yes, and Rebecca Burdick says yes. **Motion passed 3-0.**

Respectfully submitted,

Rhonda Evans

Secretary to the Superintendent