

South Hampton School Board
219 Main Avenue
South Hampton, New Hampshire, 03827
Telephone: (603) 394-7744

Kim Molin, Chair
Rebecca Burdick
Jim Kime

School Administrative Unit No. 21

September 5, 2018
Approved by the Board – October 3, 2018

In Attendance

- School Board Members: Kimberly Molin (Chair), Jim Kime (Vice Chair), Rebecca Burdick
 - Administration: Dr. William Lupini (Superintendent), Dr. Ronna Cadarette (Assistant Superintendent), Dr. Walter Huston (Principal), Matt Ferreira (Business Manager), Aline Donabedian (Director of Special Services)
1. Call to Order - Kim Molin called the meeting to order at 5:04 PM.
 2. Consideration of the Minutes:
 - a. August 6, 2018 - Jim Kime made a motion to accept the minutes, Rebecca Burdick seconded the motion. Vote in favor 3-0.
 - b. August 21, 2018 Work Session - Rebecca Burdick made a motion to accept the minutes, Jim Kime seconded the motion. Vote in favor 3-0.
 3. Reports :
 - a. Superintendent - Report was presented and included in the packet.
 - i. Dr. Lupini noted in his report the upcoming Operations Committee meeting scheduled for Tuesday, October 9th at 5:00 PM and the Joint Board meeting scheduled for Tuesday, October 23 at 7:00 PM.
 - ii. Leadership Retreat highlights were given:
 - a. Principal Evaluation - Dr. Lupini stated that it is important that a process is put in place and principals get feedback on their performance. Principal Evaluation Guidelines for the 2018-2019 are included in the packet.
 - b. Teacher Evaluation - Dr. Lupini stated that currently teacher evaluations are uneven across the SAU. A committee will be created that will assist in creating a consistent evaluation process. Included in the packet is a letter that was sent to staff last week with details.
 - b. Assistant Superintendent - Report was presented and included in the packet.
 - i. Dr. Cadarette thanked Sara Casassa for her involvement in the New Teacher Mentoring program and stated the importance of aligning across the districts to best meet instructional expectations.
 - ii. Dr. Cadarette stated that she and Dr. Lupini had the pleasure of visiting all of the schools and included in the packet several pictures of students in action during the first week back to school.
 - c. Principal - Principal report was presented and included in the packet.

- i. Dr. Huston highlighted the enrollment breakdown at Barnard School. 81 students in total.
 - ii. Dr. Huston thanked the school community for the patience and support both he and Mrs. Abrams have experienced so far. Additionally, he mentioned that not having Mrs. Jones has been difficult as many processes were not written down to pass along.
 - iii. Since the compilation of Dr. Huston's report, Amanda Fretes, the person hired to replace Betsy Leary as SPED Education Associate has decided not to take the job.
 - iv. A special thanks was given to the PTA for coordinating the first day of school breakfast and to Cider Hill Farm for donating the cider donuts.
 - d. Board - No report given
 - e. Finance - Report was presented and is included in the Packet. Mr. Ferreira made note of the following three areas that are over budget:
 - i. South Hampton School District Page 4 SAL-LIBFAC.
 - ii. School Administration Page 6 - SAL-ADMIN
 - iii. School Administration Page 6 - SAL-CLERCL.
 - f. Facilities -
 - i. Mr. Ferreira informed the board that a request was made to use Barnard School field for flag football. This request was approved. Mr. Ferreira explained the flag football group is fully aware of the conditions of use. The field should not be used during poor conditions. If it starts to deteriorate we can cancel the agreement because we do not have staff or budget to upkeep the field.
 - ii. Granite State Plumbing and Heating went through entire HVAC system and found some areas that needed repair. These needed repairs totaled approximately \$2600.
 - iii. Aqua Specialties started routine testing on the water system and replaced arsenic filters.
 - g. Board Goals Update - No updates given
- 4. Questions and Comments from Those in Attendance - None
- 5. Continuing Business
 - a. 2018-2019 Board Goals (Vote Required)
 - i. A work session to develop the board goals was completed on August 21, 2018. These goals were reviewed and are included in the packet. The following edits were made:
 - 1. Goal 1 - The word "To" was removed at the start of the statement. The revised Goal 1 reads as follows: Establish a facilities committee to develop a five-year capital improvement plan.
 - 2. Goal 2 - no edits were made
 - 3. Goal 3 - An apostrophe was added to "schools". The revised goal reads as follows: Expand communication platforms to share the school's accomplishments, celebrations and needs with the community.

4. Goal 4- no edits were made
5. Goal 5 - The word "our" was removed. The revised goal reads as follows: Develop and implement a set of metrics to examine how Barnard School students are doing upon entrance and graduation from Amesbury High School.
 - a. Jim Kime made a motion to accept the School Board Goals with the above mentioned edits. Rebecca Burdick seconded the motion. Vote in favor 3-0.
6. New Business - No new business
7. Personnel
 - a. Hiring Ratification (.5 Reading Specialist) - A motion to accept the ratification of .5 Reading Specialist, Alicia Kerns, was made by Rebecca Burdick and the motion was seconded by Jim Kime. Vote in favor 3-0.
8. Policy
 - a. Second Read & Approval - GBAA and GBAAA. A motion to accept these policies was made by Jim Kime and seconded by Rebecca Burdick. Vote in favor 3-0.
9. Other -
 - a. The board requested a recap from Dr. Huston regarding how he felt the first two weeks of school were going.
 - i. Dr. Huston commented on the recent hot weather and temperature in the school. He stated that there were some growing pains with recent changes including the students having lunch in the gym. Dr. Huston commended the staff for doing an exceptional job "stepping up to the plate" and supporting him throughout the transition. He also praised the current 8th grade class for their impressive behavior and attitude.
 - b. Dr. Lupini stated that he has worked with Joan LiPorto, Business Manager for Amesbury Public Schools, regarding bussing for South Hampton residents attending Amesbury High School. These students were informed at the beginning of the year that they would not be bussed to South Hampton. An adjustment was made and transportation will continue for now.
 - c. Margaret Santuososo answered questions from the board regarding the bus route. Morning and afternoon bus times were discussed.
 - d. The school board requested that the Administration provide them with information regarding the daily school schedule for the October School Board meeting.
10. Signing of the Manifests - Manifests were signed
11. Next Meeting - October 3, 2018, 5:30
12. Non-Public (if needed) under RSA 91-A:3 II (a-e) Roll Call Vote - N/A
13. Kim Molin made a motion to adjourn the meeting at 5:49 PM. The motion was seconded by Jim Kime.

Respectfully submitted,

Sharon Gordon, Recording Secretary