

South Hampton School Board
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Kim Molin, Chair
Rebecca Burdick
Jim Kime

School Administrative Unit No. 21

October 3, 2018 Minutes
Approved by the Board – November 7, 2018

In Attendance

- School Board Members: Kimberly Molin (Chair), Rebecca Burdick
- Administration: Dr. William Lupini (Superintendent), Dr. Ronna Cadarette (Assistant Superintendent), Dr. Walter Huston (Principal), Matt Ferreira (Business Manager), Aline Donabedian (Director of Special Services)
- Absent - Jim Kime

1. Call to Order - Kim Molin called the meeting to order at 5:32PM
2. Consideration of the Minutes: Becky Burdick made a motion to accept the minutes for September 5, 2018. Kim Molin seconded the motion. Vote in favor 2-0.
3. Reports:
 - a. Superintendent - Report was presented and included in the packet.
 - i. Dr. Lupini made note of the Joint Board meeting scheduled for Tuesday, October 23, 2018.
 - b. Assistant Superintendent - Report was presented and included in the packet.
 - c. Principal - Report was presented and included in the packet.
 - i. Dr. Huston noted changes in his report since the time of printing on 9/25/18:
 1. Enrollment has increased to 82 students.
 2. There are two possible contenders for the two available teaching assistant positions.
 - ii. Dr. Huston remarked on the success so far of the 6th grade Camp Cody trip. He felt the kids are enjoying themselves immensely despite the rainy weather.
 - iii. There have been two fire drills at the school this school year, one planned the other was accidental. Dr. Huston was pleased with the student execution of evacuation procedures.
 - d. Board - A short discussion was had regarding the current Southern New Hampshire University dual enrollment program at Amesbury High School. Positive comments were made regarding this program.
 - e. Finance - Report was presented and included in the packet.
 - i. Matt Ferreira made note of the following:

1. Over budget under Computer Instruction on page 4 of the report by \$4000. This contract has been corrected and will return to 0.
 2. Over budget under Fuel on Page 6.
- f. Facilities - Per Matt Ferreira no issues have been reported.
 - i. A short discussion was had regarding the replacement of water filters in the bottle filling station in the school and in the gym. The exact cost of the filters was unknown at the time.
 - ii. A short discussion was had regarding leftover funds from previous graduating class gifts. Kim Molin made reference to a policy regarding the handling of these funds.
- g. Board Goals Update - No updates at this time
- h. Other - Nothing at this time
4. Questions and Comments from Those in Attendance - None
5. New Business (Out of Order)
 - a. Presentation on the Expendable Trust Funds (Dennis Blair)
 - i. A brief presentation was given from Dennis Blair from the Trustees of the Trust Fund. The following are highlights:
 1. Currently, most of the funds are in various money market accounts. Bearing Point Wealth Partners in Hampton, NH is a registered Investment firm that manages a common trust fund. The firm suggested that in order to increase the rate of return without undue risk that 15% should be put into capital reserves in the stock market and 85% into short term bond funds. Mr. Blair stated this is a conservative allocation that will generate a higher rate of return than what it is currently. Mr. Blair reminded the board that this change in investment strategy is the decision of the Trustees but would like to get the input of the School Board. It was noted that the various account would be pooled for investment purposes but accounts will still remain separated. Mr. Blair distributed a chart comparing the South Hampton, NH property taxes to those of 13 other surrounding towns in addition to a sample warrant article for the board to review.
 - b. Matt Ferreira thanked Dennis Blair for his work in this matter. He also stated that beginning in November of this year he will be providing Mr. Blair monthly expenditure reports moving forward.
6. Continuing Business
 - a. School Day Schedule - The following scheduling information was provided by Dr. Huston:

- i. Flex time has not been eliminated however it is not reflected in the master schedule. Teachers will now give breaks as needed and at a time that works best for them and the students.
 - ii. Grades K-5 have had no major changes made to the current schedule.
 - iii. 8:15-8:30 AM has been allocated as a homeroom block. This provides time for second bus students to settle in without being late for the start of class.
 - iv. Grade 6 is alone and grades 7 & 8 are combined. The grade 7 and 8 combination is still being “worked out” and changes may be made.
 - v. At the end of the day, dismissal has been pushed out to 2:35 PM.
 - vi. Second bus is arriving at the school at 3:15 PM.
 - vii. Students in have 90 minute math classes daily which are made up of multi-grade level classes.
- b. Matt Ferreira clarified for those in attendance that in previous years students were being dropped off by the bus earlier than 7:45 AM and that staff was not required to be there until that time. Mr. Darsney, the previous Barnard Principal, would typically be there earlier than 7:45 to provide coverage in the interim. Two additional Educational Associates are in the process of being hired to cover the bus arriving earlier than 7:45.
 - c. Dr. Lupini suggested that the advertised time for students not taking the bus to remain at 7:45 AM.

7. New Business (continued) -

- a. Presentation on the Expendable Trust Funds (Dennis Blair) - See #5
- b. Blizzard Bags - A discussion was had around providing Blizzard Bags for students in lieu of making up snow days at the end of the year.
 - i. Dr. Lupini reviewed New Hampshire requirements for Blizzard Bags and stated that he felt that they are not an adequate replacement for a school day.
 - ii. Dr. Cadarette briefly discussed Hampton Falls protocol for Blizzard Bags.
 - iii. Kim Molin expressed interest in information around adjusting the quantification of the school year from days to minutes. Dr. Lupini said this can be done easily and will put together information for the board.
- c. Transportation Bid - Award of Contract (Vote Required) - Bid specifics were reviewed and included in the packet.
 - i. The administration recommended awarding the bid to First Student (one of two vendors that submitted a bid) for a 5-year contract despite not being the lowest bid. Matt Ferreira stated that there are other perks that First Student provides including GPS

monitoring and cameras on the bus. He will try to negotiate the price down below the lowest bid provided by the competing company, Student Transportation of America.

- ii. Becky Burdick made a motion to accept the bid from First Student for a 5-year contract subject to negotiation. Kim Molin seconded the vote. Vote in Favor 2-0.
 - d. Budget Transfers (Vote Required) - Account transfer requests presented and included in the packet. Kim Molin made a motion to accept the transfers presented. Becky Burdick seconded the vote. Vote in favor 2-0.
8. Personnel - Nothing at this time
 9. Policy- Nothing at this time
 10. Other - Nothing at this time
 11. Signing of the Manifests - Manifests have been signed.
 12. Next Meeting Date- November 7, 2018 at 5:30 PM
 13. Non-Public (if needed) under RSA 91-A:3 II (a-e) Roll Call Vote - Not needed
 14. Adjourn - Kim Molin made a motion to adjourn the meeting at 7:00 PM and Becky Burdick seconded the motion.

Respectfully submitted,

Sharon Gordon, Recording Secretary