

South Hampton School Board
219 Main Avenue
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Kim Molin, Chair
Rebecca Burdick
Jim Kime

School Administrative Unit No. 21

November 7, 2018

Approved by the Board – December 5, 2018

In Attendance

- School Board Members: Kimberly Molin (Chair), Jim Kime (Vice Chair), Rebecca Burdick
- Administration: Dr. William Lupini (Superintendent) Dr. Walter Huston (Principal), Matt Ferreira (Business Manager), Aline Donabedian (Director of Special Services)
- Absent: Dr. Ronna Cadarette (Assistant Superintendent)

1. Call to Order - Kim Molin called the meeting to order at 5:31 PM

2. Continuing Business (Out of Order)

- a. Expendable Trust Funds - Denis Blair provided a recap on the last School Board meeting Expendable Trust Fund discussion. Currently, most of the funds are in various money market accounts. Bearing Point Wealth Partners in Hampton, NH is a registered Investment firm that manages a common trust fund. The firm suggested that in order to increase the rate of return without undue risk that 15% should be put into capital reserves in the stock market and 85% into short term bond funds. Mr. Blair stated this is a conservative allocation that will generate a higher rate of return than what it is currently. It was noted that the various accounts would be pooled for investment purposes but accounts will still remain separated.
- b. Discussion of the warrant article provided by Denis Blair to Matt Ferreira was had regarding how investment management fees would be paid. Agreement was had that fees should be taken out of assets.
- c. Matt Ferreira said he would be happy to move forward. Denis Blair will inform Bearing Point and will move forward.

3. Finance Report (Out of Order) - Report was presented by Matt Ferreira and was included in packet.

4. Questions and Comments from Those in Attendance (Out of Order) - Mr. Jared Fulgoni, Interim Superintendent of Amesbury Public Schools, introduced himself to the Board. He commented that South Hampton residents that are in Amesbury High School are thriving and are an integral part of the school. He discussed working to improve communication between Amesbury High School and Barnard prior to the kids getting to the high school regarding sports and other activities. Additionally, he suggested including South Hampton teachers in Amesbury professional development. The School Board and members of administration thanked him for being present.

5. Consideration of the Minutes - Becky Burdick made a motion to accept the minutes from October 3, 2018. Kim Molin seconded the motion. Vote in favor 3-0.

6. Reports:

- a. Superintendent: Report was presented and included in the packet.
 - i. Dr. Lupini informed the Board that the 2019-2020 SAU calendar will be ready in December.
 - ii. The Joint Board has authorized up to \$5,000 for consulting services to help with the Educator Evaluation Plan for 2019-2024.
 - iii. The Joint Board has authorized up to \$5,000 for consulting services to assist with examining our Emergency planning procedures across the SAU.
 - iv. Barnard School Staff Forum will be held on November 14, 2019 and Barnard School Community Forum will be held on December 5, 2019.
- b. Assistant Superintendent: Dr. Cadarette was not presented but her report was presented by Dr. Lupini and is included in the packet.
- c. Principal: Report was presented and included in the packet.
 - i. Dr. Huston thanked Lee and Barbara Knapp for their guidance during the leak in Ms. Casassa's classroom. He stated that insurance will cover repairs in the classroom and the contractor is pushing for coverage as well for the damage done in the hallway.
 - ii. Kim Molin asked about any changes to the school schedule since the last meeting. A schedule change was made to allow 7th and 8th graders to have separate class time.
- d. Board: Nothing at this time.
- e. Finance: See above #3.
- f. Facilities: School Building Issues included in Principal's Report.
 - i. Dr. Huston informed the board that a contractor came out regarding siding that needs to be replaced. The contractor noted that the roof on Van Bokkelen wing is in bad shape. A discussion was had regarding beginning the process of replacing the roof, funding options and the possibility of convening a committee for large facilities projects coming up. Mr. Ferreira explained that we use a roofing consultant from ARM, they will provide an estimated cost and put together some specifications.
- g. Board Goals Update: No update at this time.
- h. Other: Nothing at this time.

7. New Business:

- a. Acceptance of Gift: A Donation Form for a microscope with an estimated cost of \$900 from the Considine Family is included in the packet.
 - i. A motion to accept the donation was made by Jim Kime and seconded by Becky Burdick. Vote in favor, 3-0.

8. Personnel: Nothing at this time

9. Policy:

- a. Review - Mr. Ferreira stated that since we have a new principal and a new Board member it was an appropriate time to review these policies.
 - i. KG Community Use of School Facilities - A short discussion was had explaining the policy including an explanation for fees. A copy of this policy is included in the packet.
 - ii. KG-E Community Use of School Facilities Request Form - A copy of this request form is included in the packet.
 - b. First Read - Dr. Lupini stated that policies BGAA would replace BF, BFA and BFC policy - no questions by the Board
 - i. BGAA Policies, Policy Development, Adoption and Review
 - ii. BF Board Policy Development
 - iii. BFA Policy Development System
 - iv. BFC Policy Adoption
- 10. Other:** Kim Molin was approached by a parent regarding vocational high school for their child. Dr. Lupini suggested these questions be forwarded to him to discuss with parent.
- 11. Signing of the Manifests:** Manifests were signed.
- 12. Next Meeting Date:** December 5, 2018 @ 5PM
- 13. Non-Public under RSA 91-A:3 II (a-e) Roll Call Vote** - Not needed
- 14. Adjourn** - Kim Molin made a motion to conclude the meeting at 6:58 PM, Becky Burdick seconded the motion. Vote in favor, 3-0.

Respectfully submitted,

Sharon Gordon, Recording Secretary