

South Hampton School Board
219 Main Avenue
South Hampton, New Hampshire, 03827
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Kim Molin, Chair
Jim Kime, Vice Chair
Rebecca Burdick

School Administrative Unit No. 21

December 5, 2018 Minutes
Approved by the Board – January 8, 2019

In Attendance

- School Board Members: Kimberly Molin (Chair), Jim Kime (Vice Chair), Rebecca Burdick
- Administration: Dr. William Lupini (Superintendent), Dr. Walter Huston (Principal), Matt Ferreira (Business Manager), Aline Donabedian (Director of Special Services), Nancy Tuttle (Finance Manager)

Not in Attendance

- Dr. Ronna Cadarette (Assistant Superintendent)
1. Call to Order - 8:15AM
 2. 2019-2020 Budget Review - The school board reviewed the 2019-2020 South Hampton School District Budget. The following is a list of requests the school board made for additional information:
 - a. Page 18 - **Workshop/Seminars** - Aline Donabedian will provide the board with potential workshop examples.
 - b. Page 24 - **Supplies** - Aline Donabedian will research to determine that \$300 allotted to curriculum materials is sufficient.
 - c. Page 26 - **Dues and Fees** - It was unclear if the Seacoast Directors Group was paid during the 2017-18 school year. Aline Donabedian felt that \$90 may have been paid and will research this to determine the correct amount.
 - d. Page 28 - **Salary - Coaches/Advisors** - A typographical error was noted on the Winter/Spring Concert line - it should be \$300. Matt Ferreira will rectify.
 - e. Page 30 - **Arts and Humanities** - Nancy Tuttle will look into what these funds were used for during the 2014-2015 school year. This is the last year these funds were utilized.
 - f. Page 31 - **Supplies** - It was determined by those in attendance that there was an immediate need for new basketball uniforms. Administration will look into vendors and pricing and uniforms will be ordered as soon as possible. Jim Kime recommended AD Star.
 - g. Page 49 - **Salary - Library Facilitator** - A discussion was had regarding the completion of the library project. It was noted that the project was agreed to be completed in three years and we are currently within the third year of the project. It was suggested by Matt Ferreira that a deadline should be set for the current employees working on this project and possibly hiring an additional person to take on the responsibility in order to have it completed within the three year timeline.
 - h. Page 55- **Information Access Fees** - Nancy Tuttle will determine if the automated voicemail cost of \$900 on the enhanced phone system (as required to become E911 compliant) is an ongoing monthly charge or a one time fee.
 - i. Page 72 - **Telephone** - Due to bundling of services, a decrease is anticipated. Specific amounts will be provided by January.

- j. Page 82 - **Repair/Maintenance Services** - Kim Molin noted that the metal slide on the playground was supposed to have already been replaced by the previous administration. Nancy Tuttle will provide Dr. Huston with a contact that will provide him with vendors to complete this job.
 - k. Page 99 - **Transportation - Field Trips** - Dr. Huston will review field trip cycle with staff to help determine an accurate amount for this line item.
 - l. Page 115 - **Tuition** - Dr. Lupini will compile a letter to eighth grade parents to determine which students are considering attending Winnacunnet High School instead of Amesbury High School to allow for more accurate budgeting.
3. Non- Public Session under RSA 91-A:3 II (a)- (e) Roll Call vote needed - N/A
 4. Adjourn - 11:30AM

Respectfully submitted,

Sharon Gordon, Recording Secretary