

South Hampton School Board
219 Main Avenue
South Hampton, New Hampshire, 03827
Telephone: (603) 394-7744

Kim Molin, Chair
Jim Kime, Vice Chair
Rebecca Burdick

School Administrative Unit No. 21

December 5, 2018
Approved by the Board – January 8, 2019

In Attendance

- School Board Members: Kimberly Molin (Chair), Jim Kime (Vice Chair) Rebecca Burdick
- Administration: Dr. William Lupini (Superintendent), Dr. Ronna Cadarette (Assistant Superintendent), Dr. Walter Huston (Principal), Matt Ferreira (Business Manager), Aline Donabedian (Director of Special Services)

1. Call to Order - Kim motion called the meeting to order at 5:03PM
2. Consideration of the Minutes: Jim Kime made a motion to accept the minutes for November 7, 2018. Kim Molin seconded the motion. Vote in favor 3-0.
3. Reports:
 - a. Superintendent - Report was presented and included in the packet.
 - i. Dr. Lupini noted that the position of Director of Student Services has been posted and will remain posted through December 21, 2018. The timeline for the fulfillment of this position is waiting to be finalized by the Joint Board.
 - ii. Dr. Cadarette has resigned her position as Assistant Superintendent effective June 2018. Dr. Lupini wished her his best and thanked her for her work.
 - b. Assistant Superintendent - Report was presented and included in the packet.
 - i. Dr. Cadarette noted that the law Decoding Dyslexia NH has gone into effect. Although this is a more recent law, SAU21 districts have already been complying as part of good teaching practices.
 - c. Principal - Report was presented and included in the packet.
 - i. Dr. Huston noted that Amesbury High School held a meeting for incoming freshman on Monday, December 3 and was well attended by Barnard eighth graders.
 - ii. The following upcoming school events were noted as well -
 1. December 21 at 10 AM - Holiday Sing-a-long and pajama day.
 2. January 16 - Winter Concert
 - d. Board - Nothing at this time
 - e. Finance - Report was presented and included in the packet.

- i. Matt Ferreira noted that we are currently over budget under budget line item "Tuition". We have two students attending Amesbury High School and one student at Winnacunnet (due to a hardship) that moved into town after the 2018-2019 budget had been finalized.
 - f. Facilities - Report was presented and included in the packet.
 - i. The insurance company will be covering (minus the deductible) the costs to repair the classroom, storage areas and classroom flooring, due to the water leak. Repairs will commence over the winter break.
 - ii. Matt Ferreira noted that the furnace is nearing the end of life and should be discussed at the convening of the Long Term Facilities committee.
 - iii. The administration recommends the completion of the following two facilities projects for the current 2018-2019 school year.
 - 1. The hallway abutting the water damaged classroom had previously been identified as needing repair. The administration recommends utilizing the existing vendor that is repairing the water leak damage in the classroom to repair the abutting hallway as well. The administration proposes funding the hallway replacement by utilizing the established Building Maintenance Expendable Trust (Cost: \$13,071; Trust Balance: \$64,695). A public hearing will be held in January. A discussion initiated by Becky Burdick was had around a possible additional cost savings if the flooring in the grades 4 and 5 classroom be repaired at the same time. Matt Ferreira will provide numbers to determine what saving we would receive.
 - 2. Based on a recent examination by Advanced Roof Management (ARM) along with a facilities condition report provided by H.L. Turner, it has been determined that the roof of the older wing of Barnard School needs to be replaced. The administration recommends contracting ARM to develop specifications and oversee the bid and construction process - with the intent to contract a roofing contractor to replace the roof during April Break. Kim Molin made a motion that we contract with ARM for the roof project. Jim Kime seconded the motion. Vote in favor 3-0.
 - g. Board Goals Update - No updates at this time
 - h. Other - Nothing at this time
- 4. Questions and Comments from Those in Attendance - None
- 5. Continuing Business
 - a. 2019-2020 Budget Review - The board will reconvene on Wednesday, December 12, 2018 to complete the budget review.
- 6. New Business
 - a. 2019-2020 Calendar (Vote Required) - Presented and included in the packet.

- i. It was noted that the April and February vacation dates were displayed incorrectly in the proposed calendar.
 - ii. Becky Burdick made a motion to accept the 2019-2020 calendar subject to the correction of the vacation schedules. Jim Kime seconded the motion. All in favor 3-0.
 - iii. Jim Kime made a motion to make 12/21/18 an Early Release day. Kim Molin seconded the motion. All in favor 3-0.
 - b. SEA Contract - Update (Vote Required) - Out of order and moved to the end of the agenda under Non-Public.
 - c. Building Repairs - Nothing additional here. Please see Facilities section above.
7. Personnel - Nothing at this time
8. Policy-
 - a. Second Read and Adoption
 - i. BGAA Policies, Policy Development, Adoption and Review
 - ii. BF Board Policy Development
 - iii. BFA Policy Development System
 - iv. BFC Policy Adoption
 - b. Jim Kime made a motion to adopt BGAA Policies, Policy Development, Adoption and Review as written. Becky Burdick seconded the motion. Vote in favor 3-0.
9. Other - Nothing at this time
10. Signing of the Manifests - Manifests have been signed.
11. Next Meeting Date- Wednesday, December 12, 2018 @ 8AM. Public hearing to be held on Tuesday, January 8, 2019 @ 5:30PM immediately followed by the School Board meeting then Budget Hearing at 7PM.
12. Non-Public under RSA 91-A:3 II (a-e) Roll Call Vote -
Kim Molin made a motion to enter into Non-Public Session under RSA 91-A:3 II (a) at 5:54 p.m. Jim Kime seconded. Vote in favor, 3-0.

Respectfully submitted,

Sharon Gordon, Recording Secretary