

POLICY ADOPTION

When it becomes necessary to establish a policy, the Board shall direct the Superintendent or his/her designee to present a draft of such policy at its next regularly scheduled meeting for first reading. The policy shall be held for the Board and the public input for a period of one month when, with revisions, if any, it shall be an agenda item for second reading and adoption.

1. Publication through agenda of proposed new or revised policies.
2. Opportunity for concerned groups or individuals to react to policy proposals.
3. Recommended by the Superintendent or his/her designee.
4. Discussion and final action by the Board on policy proposals.

A policy shall be established at the first reading only if an emergency exists and only with 2/3 majority of the Board voting in the affirmative.

1. Prior to enactment, all policy proposals shall be titled and coded.
2. Policies and amendments adopted by the Board shall be attached to and made a part of the minutes of the meeting at which they are adopted and shall also be included in the policy manual of the district.
3. Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted resolution.

DATE:

Adopted:
Reviewed:
Revised: January 4, 2005
Cancellation: