

**FIRST AID  
(AND EMERGENCY CARE)**

First aid is care given to protect the life and comfort of a child until authorized treatment is secured. It should be limited to first care only, following which the child should be placed under the care of his parents, upon whom rests the responsibility for subsequent treatment.

Each school shall assume the responsibility for the immediate care of those accidents which occur in the school during school sponsored and supervised activities. The school cannot assume responsibility for the care of accidents occurring at home or during non-school sponsored programs. It is desirable that all school personnel become familiar with basic first aid care.

Persons trained in first aid should be designated to be called if the school nurse is not available. Slight injuries should be treated by the teacher present at the time of the accident – when in doubt, contact the school nurse for advice. A daily log of students and personnel needing health assistance should be kept.

In the event of a serious injury to a student, the family or guardian shall be notified as soon as possible. They shall decide what physician shall treat their child; and whether to pick up the child at the school or meet the child at the nearest medical hospital in cases needing emergency room care. The school shall provide personnel and transportation to the hospital. If the parent cannot be reached and if the accident is serious, the student shall be transported to the nearest medical hospital emergency room by school personnel.

The school doctor shall be the physician to be called by the nearest medical hospital personnel. He or she will assume all responsibility for emergency care when the child does not have his or her own physician. In the event that the school doctor cannot be reached, his or her covering physician shall be called.

The Principal must be notified at once of all accidents or illness of any consequence. A detailed accident report should be made immediately after other essentials are completed in order to insure accuracy. Information should include name of injured child, date, time of day, place, extent of injury, first aid given, disposition of case (name or person under whose supervision the child was at the time of the accident.)

Transportation of pupils home or to a source of medical attention is the joint responsibility of the school authorities and the parents. In the event the parent or other responsible person is not available, the school shall assume this responsibility.

See Appendix: EBBA-R

**DATE:**

**Adopted:**  
**Reviewed:**  
**Revised:** March 21, 1995  
**Cancellation:**