

Winnacunnet School Board - Regular Meeting (Thursday, February 6, 2020)

Generated by Deb Tuite on Sunday, February 9, 2020

Approved by the Board - March 25, 2020

Members present:

Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

Administration present: William Lupini, Superintendent; David Hobbs, Assistant Superintendent; Matt Ferreira, Business Administrator; Caroline Arakelian, Executive Director of Student Services; William McGowan, Principal

1. Call to Order

Procedural: A. **Call to Order**

Chairman Marsh called the meeting to order at 6:05 p.m.

Procedural: B. **Pledge of Allegiance**

2. Public Comment

Procedural: A. **Public Comment** - No public comment.

3. Minutes

Action, Minutes: A. **January 15, 2020 Minutes**

Motion to approve the minutes.

Motion by Leslie Lafond, second by Frances Henderson.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

4. Reports

Discussion, Information: A. **Winnacunnet Pride**

Principal McGowan commented on current sport teams progress.

Information, Reports: B. **Superintendent Report**

Dr. Lupini reviewed his report. The Legislative Round Table scheduled for this Friday, February 7th has been postponed. The Safety and Security Task Force will meet on March 3, 2020. We have completed our in-school guided observations round with Bill Ribas, working to ensure our evaluation system supports this work. During the March Board meeting we will consider renewals. Please note that beyond these recommendations, teacher's that are on waivers or alternative plans need to continue to make progress, or we cannot renew. This happened to two teachers last year. An informational video has been created for voters on the reasoning behind the SESP bargaining agreement. We will be sharing this video on local access cable, social media (Twitter and Facebook), and our websites etc. Would like to thank Erin Dowd, WHS student who coordinated the video.

Information, Reports: C. **Assistant Superintendent Report**

Dr. Hobbs reviewed his report. Mentioned upcoming certifications, teachers on alternative plans and their renewal process. Typically, about 1/3 of renewals are up every year. Deadline is April 15, 2020. Commented on Math curriculum, 6th-8th grade team meeting with Stephanie Goupil on competencies for Algebra transition. Reviewed upcoming PD events in the District.

Information, Reports: D. **Executive Director of Student Services Report**

Dr. Arakelian reviewed her report. February 11, 2020 the districts will be participating in a Professional Development Day on Social and Emotional Learning. Scarlett Lewis, founder of The Choose Love Movement, and Perry Plumber, Assistant Commissioner of the Department of Safety, will be presenting.

Reports: E. **Principal's Report**

Principal McGowan reviewed his report. Reviewed upcoming Events/Activities. Draft annual report will be available during voting day.

Correspondence from parents, teachers about the bridge program. Very successful for their children.

Reports: F. **Facilities Report**

Reports: G. **School Nutrition Report**

Information: H. **Finance Report**

Matt Ferreira reviewed his report. Reviewed ytd reports. No significant variances from last year.

Heidi Taracena asked if staff tuition reimbursement was higher than budgeted, how does that get budgeted, and how was this missed. Matt Ferreira explained that they solicit as much as possible, but difficult to predict. Staff required to submit the year prior. It is budgeted by expenditure history. Heidi Taracena asked if teachers are aware of the process and the benefit. Matt Ferreira explained that there is one course available per year per teacher. This is under-budgeted from the maximum because not every teacher will take a course. Henry Marsh inquired if contract driven. Matt Ferreira commented one UNH course per year is in their contract.

Information: I. **Winnacunnet HS School Board Report**

5. Continuing Business

Information: A. **Board Liaisons - Update** - No update

6. New Business

Discussion: A. **Meet with Moderator and Legal Counsel for Deliberative Session Review**

Moderator discussed warrant articles and who would be motioning, etc. Matt Ferreira will speak on behalf of each Article.
 Operating Budget - Henry March motion, David Gandt will second.
 Second part of Operating Budget - Henry Marsh motion, David Gandt will second.
 Article Two - Henry Marsh motion, David Gandt will second.
 Article Three - Fran Henderson, Heidi Taracena will second.
 Article Four - Heidi Taracena will motion, Leslie Lafond will second.
 Article Five - Leslie Lafond will motion, Fran Henderson will second.
 Article six - Heidi Taracena will motion, Fran Henderson will second.
 Article seven - David Gandt recommended to wait until session.
 All agreed to restrict vote during Deliberative Session.
 Remind people about voting day, open seats.

Action: B. Temporary Appointment of Operations Committee Representative

Dr. Lupini commented on slight issue with scheduling for Operations Committee meeting, which occurs the day after election day. Need to designate Board member for the Operations Committee meeting. Leslie Lafond appointed.
 Motion to appoint Leslie Lafond to serve as a temporary representative on the Operations Committee for the March 11th OC meeting.

Motion by David Gandt, second by Heidi Taracena.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

7. Personnel

Dr. Lupini reviewed process of amending job descriptions as needed.

Action: A. Winnacunnet Director of Guidance (Job Description)

Motion to approve the revised job description for the position of Winnacunnet Director of Guidance as written.

Motion by Frances Henderson, second by Leslie Lafond.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

Action: B. Winnacunnet Curriculum Coordinator (Job Description)

Motion to approve the revised job description for the position of Winnacunnet Curriculum Coordinator as presented.

Motion by Frances Henderson, second by Leslie Lafond.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

8. Other

Henry Marsh presented Fran Henderson and David Gandt with a certificate of appreciation for their service on behalf of the Winnacunnet School Board, as well as acknowledgement that a commemorative brick would be placed in their honor.

9. Public Comment

Procedural: A. **Public Comment** - None at this time.

10. Non-Public Session under RSA 91-A:3 (a-e)

Action, Procedural: A. **Roll Call for Non-Public Session under RSA 91-A:3 (a)**, Not needed

11. Resume Public Meeting

Action: A. **Resume Public Meeting after Non-Public**, Not needed

12. Next Meeting Dates

Information: B. **Winnacunnet School Board Meeting -Wednesday, March 18, 2020 - 6:30 p.m.**

13. Recess Meeting for Deliberative Session

Action: A. **Recess the Meeting**

Motion to recess the meeting to attend the Deliberative Session at 6:33 p.m.

Motion by David Gandt, second by Henry Marsh.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

14. Resume Public Meeting

Action: A. **Resume Public Meeting upon the conclusion of the Deliberative Session**

Motion to resume the public meeting upon conclusion of Deliberative Session at 8:36 p.m.

Motion by David Gandt, second by Frances Henderson.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

Action: B. **Reaffirm Warrant Articles** -Not needed.

15. Adjourn

Action, Procedural: A. **Adjourn the meeting**

Motion to adjourn meeting at 8:37 pm..

Motion by David Gandt, second by Frances Henderson.

Final Resolution: Motion Passed

Yes: Henry Marsh, Frances Henderson, David Gandt, Leslie Lafond, Heidi Taracena

