

**Winnacunnet School Board - Regular Meeting (Wednesday, April 15, 2020)**

Generated by Rhonda Evans on Tuesday, April 21, 2020

Approved by the Board - May 20, 2020

**Members present**

Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Superintendent Bill Lupini, Assistant Superintendent David Hobbs, Executive Director of Student Services Caroline Arakelian, Business Administrator Matt Ferreira, and WHS Principal Bill McGowan.

**Meeting called to order at 6:31 PM****1. Call to Order**

Procedural: A. **Roll Call** - Chair Henry Marsh opened the meeting at 6:31 p.m. by reading the following statement:

As Chair of the Winnacunnet School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom for this electronic meeting.1 All members of the Winnacunnet School Board, have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 929-205-6099 and Password 825 164 133 or by clicking on the following website address: (listed on the agenda)

<https://zoom.us/j/825164133?pwd=QW82Tis4NnFtcmxIVjYxRnM2bzY5Zz09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the SAU 21 Office at [www.sau21.org](http://www.sau21.org).

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-926-8992 ext. 103 or email at [revans@sau21.org](mailto:revans@sau21.org)

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call was taken.

**2. Minutes**

Action, Minutes: A. **March 25, 2020 Regular Meeting**

Motion to approve the March 25, 2020 public minutes.

Motion by Leslie Lafond, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

**3. Reports**

Information: A. **Finance Report**

Matt Ferreira briefly reviewed the finance report included in the agenda packet. He reported no significant variances from last month but that we are closely monitoring how the remote learning environment affects expenditure and revenues. Once we have a date for schools to return this year from the Governor we hope to have a better estimate on how we anticipate ending the year financially.

**4. Continuing Business**

Information: A. **Update on COVID-19 relative to School Closure**

Dr. Lupini reported that we expect to hear from Governor Sununu tomorrow regarding whether schools will resume this year.

There are also key discussions happening about the conditions that will need to be in place for reentry to take place. Homeland security will be providing the beginning of these conversations this Friday.

Dr. Lupini has been in conversations with town officials concerning potential budgetary issues and will also be involved with Senator Sherman's discussion group occurring with other officials along the seacoast. CARE funding was briefly discussed. It is expected to be received sometime in the next couple of weeks and to be about 85% of our Title 1 funding. There are a wide range of uses on how that money needs to be related to COVID-19 spending.

He thanked the SAU administrators and all the high school staff for their extraordinary work being done. He met earlier today with an amazing group of students, the senior class officers, to discuss their ideas for graduation and other events that will not happen as originally planned. He stated that this an extraordinary and resilient group of kids.

It was also reported that there are no trip issues remaining.

Dr. Hobbs report that a lot of the work that has been done has been to keep the work that was started to continue remotely. Teacher certifications were completed by today's deadline. Summative evaluations are being done. This work keeps the evaluation process intact and moving forward. The accountability surveys at the end of every week are continuing. We are keeping a good data picture of the teaching and learning that has been happening during this remote learning.

The grading and reporting process has been put in place. The high school plan was shared with staff and then with the public. It was reported by board members that positive feedback has been received from students and parents about the grading and reporting that is being used.

Dr. Arakelian reported that the meal delivery continues with the addition of a third route. Today's meals were distributed to 297 students which equals 1188 meals in one day (3 meals a day for 2 days). This represents the highest amount of meals served to date for a single day.

Dan Courter, with the NH Medicaid Compliance Alignment, has been holding trainings for all of our related services providers reviewing the Medicaid compliance rule changes. Educational Associates are being provided with additional educational opportunities related to remote learning.

WHS Special Education Director Raymond Pillsbury is doing great job holding Special Education meetings remotely. This is also the time that grade 8 transition meetings take place. These meetings are still occurring in this difficult time. He also meets with EA's every week on Fridays to keep them in the loop. A data governance training is scheduled to be held this Friday for all EAs. New parent support document titled "Care, Comforts and Supports". Social emotional team put all info together. It currently can be found on the SAU website but will be shared with each school district to include on their websites.

The Board asked about the need for volunteers to assist with meals. Dr. Arakelian reported that the sign-up sheet fills up quickly. It was reported that there may be a need after June 4th when school is finished for the year. Monetary goods are also accepted to assist with the meal availability.

Matt Ferreira reported that access to the buildings is still limited to essential personnel only to perform necessary tasks only such as the Nutrition Department employees to prepare meals. The Facilities Department is starting to mobilize for outdoor groundwork using very strict guidelines for social distancing, etc.

The Human Resource office is fully functional. All hiring is operating uninterrupted, remote videos, and hiring paperwork is executed using Docusign. The Technology team has been an integral part of remote learning environment. WHS Technology Director, Jason Saltmarsh was thanked for his role in stepping up to assist with the SAU wide prospective beyond the WHS environment. Mr. Ferreira also formally thanked all the behind-the-scenes people as this could not have been done without their support. Amazing job helping to keep things going.

Stimulus funds from the CARES Act are anticipated but the amount is unknown as of now. We are confident in this school year's budget but do not know what will be needed next year to ensure that we bring everyone back up to where they need to be. Work permits were discussed. Parents and students can get the permit directly from the NH Department of Labor. This information is currently on the SAU website but will also be added to the WHS website if not already there.

WHS Principal Bill McGowan began by thanking everyone at the high school for their flexibility and assistance they have provided to the students. The students seem to be adjusting to remote learning. The biggest challenge is that the students want to come back into school. The work load seems to be improving and everyone is pleased with new grading scale.

Student participation is being monitored. A plan is in place if there is no contact in class. To date all students have been in contact. The Truant Officer will be utilized when needed.

The evening program began last week with good participation and is happening remotely.

The Jr. Prom was postponed to this fall. There is also discussion about also possibly having a combined prom between seniors and juniors moving forward.

A meeting was held earlier with the Senior Class Officers. All ideas are being heard, and they are trying to be as creative as possible in finding ways to honor all students in lieu of the normal graduation ceremony.

Dr. Lupini thanked Principal McGowan for joining last Saturday's forum. This week's forum will have WHS Special Education Director Raymond Pillsbury as the guest speaker.

Administrative evaluations are underway.

Spring stipends discussions have occurred with Principal McGowan, Athletic Director Aaron Abood, Henry Marsh and SEA. The biggest issue is that the NHIAA has not yet canceled spring sports. In keeping with past practice at WHS, if a sport or activity has not run, then a stipend has not been paid.

## 5. New Business

Procedural: A. **New Business**

Chair Henry Marsh reported that the North Hampton Business Association wants to make a donation to the seniors to assist with the changing plans, many colleges may not be starting in September, and the impact on the beaches.

He also reported that Mr. Daboul, Associate Principal, received his doctorate recently.

Other items briefly mentioned included online SATs, whether colleges will continue to require SATs, how that impacts us, and the fiscal impact on colleges not having students return this fall.

It was also noted that a plan is underway for students to get personal belongings out of the school and for items such as Chromebooks to be returned.

## 6. Personnel

Procedural: A. **Personnel** - none

## 7. Public Comment

Procedural: A. **Public Comment** - none received

## 8. Non-Public Session under RSA 91-A:3 (a-e)

Procedural: A. **Roll Call for Non-Public Session under RSA 91-A:3 (a-e), if needed.** - Not needed.

## 9. Resume Public Meeting

Procedural: A. **Resume Public Meeting after Non-Public Session, if held.** - Not held.

## 10. Next Meeting Dates

Information: A. **Joint Board Weekly Update - Thursday, April 16, 2020 - 5:00 p.m.**

Information: B. **Joint Board Weekly Update - Wednesday, April 22, 2020 - 5:00 p.m.**

Information: C. **Joint Board Weekly Update - Tuesday, April 28, 2020 - 5:00 p.m.**

Information: D. **Operations Committee Meeting - Wednesday, May 13, 2020 5:30 p.m.**

Information: E. **Winnacunnet School Board Meeting - Wednesday, May 20, 2020 - 6:30 p.m.**

**11. Adjourn**

Action, Procedural: A. **Adjourn the meeting**

Motion to adjourn at 7:25 p.m.

Motion by Leslie Lafond, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano