

Winnacunnet School Board - Public Hearing and Regular Meeting (Wednesday, May 20, 2020)

Generated by Rhonda Evans on Monday, May 25, 2020

Approved by the Board - June 17, 2020

Members present

Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Superintendent Bill Lupini, Assistant Superintendent David Hobbs, Executive Director of Student Services Caroline Arakelian, Business Administrator Matt Ferreira and WHS Principal Bill McGowan

Meeting called to order at 6:33 PM**1. Call to Order****Procedural: A. Roll Call**

Chair Henry Marsh started the Public Hearing and meeting at 6:33 by reading the following statement:

As Chair of the Winnacunnet School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom for this electronic meeting.1 All members of the Winnacunnet School Board, have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 646 876 9923, Webinar ID# 934 4119 2658 and Password 559663 or by clicking on the following website address: (listed on the agenda) <https://zoom.us/j/93441192658?pwd=L21oZWZvUnQrN3B2bE5UTEJFbUIDUT09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the SAU 21 Office at www.sau21.org.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-926-8992 ext. 103 or email at revans@sau21.org

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law

Discussion: B. Public Hearing on the Trust Fund

Matt Ferreira provided the purpose for the Public Hearing for the withdrawal of funds from the building maintenance fund for roof repairs. The notice was posted appropriately. Hearing no comments the Public Hearing was closed at 6:41 p.m.

2. Minutes**Action, Minutes: A. April 15, 2020 Regular School Board Meeting**

Motion to approve the minutes from the April 15, 2020 Winnacunnet School Board Regular Meeting.

Motion by Tony Delano, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

3. Reports**Information: A. Finance Report**

Matt Ferreira reviewed the fiscal year to date revenue and expenditure reports. The yearend estimate recognizes savings in items such as transportation, utilities, stipends, and professional development training while added investments include technology software, subscriptions, food service program, and PPE. Unexpended funds are anticipated to be around \$800k. Unanticipated revenue is expected to be \$350k which equals \$1.25 million. After funding the expendable trust funds that were approved at the March election (\$75k for Special Education and \$75k for the Healthcare) approximately \$1 million will be returned to the towns to offset assessments. In past years an average of \$579K has been returned. Last year's return was \$480K. Due to the current crisis we made a commitment to not bring forth any extra summer projects.

The Board thanked the administration for their hard work and wants the media notified that WHS is being fiscally responsible and returning \$1 million back to the taxpayers.

The question was asked whether all students have internet access through hot spots and/or other means and if any of the excess money could be used ensure that.

4. Continuing Business**Information: A. Update on COVID-19 relative to School Closure**

Dr. Lupini reported that the update was provided to the Board at last night's Joint Board meeting regarding end of year events and Return to School Task Force. There is no new information to report.

Principal Bill McGowan reported on work with seniors regarding cap and gown pick-up and other graduation events. He realizes this class has had many disappointments beginning in March due to the coronavirus. He understands that the Seniors prefer an in-person event but based on the Governors directive and Commissioner's information we cannot do that at this time. He hopes these events will make the class stronger in the long run. Seniors will finish their schooling next Friday, May 29th and the rest of the students the following week on June 4th.

The WHS virtual coffee house has been a great success.

It was reported from a parent conversation that the students and parents have appreciated how much the faculty and staff have reached out to them. They reported struggling during the beginning of remote learning and that the contact made by WHS staff was very meaningful to them.

A question was asked if there are any more specifics to provide on graduation. There is a tentative plan to hold it outside with several tents to be set up housing various stages of the procession and to allow for social distancing and the continuous flow of students and families for the receipt of diplomas and family photos. There will be one way in and out for traffic. Group sizes no larger than 10 was discussed.

5. New Business

Information: A. **Federal Grant General Assurances**

Matt Ferreira reported that these are required to be provided to the school board yearly as part of being a recipient of federal grants. They also required the Superintendent and Board Chair to sign.

Information: B. **NHDOE Federal Fiscal Monitoring**

Matt Ferreira reported on the audit that was previously done. There are policies that need updated per the report. The policies are in line for the committee review.

Action, Information: C. **2020-21 Lunch Price Recommendations**

Matt Ferreira addressed the board on the proposed lunch and breakfast pricing for the 2020-2021. The last increase was at the beginning the 2018-2019 year. A brief discussion was held on whether it was a good time to increase the price.

Motion to approve the lunch price of \$3.40 and a breakfast price of \$2.15 respectively for the 2020-21 school year.

Motion by Michael Rabideau, second by Tony Delano.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: D. **Withdrawal from Building Maintenance Expendable Trust**

Motion to withdraw \$59,100 from the Building Maintenance Expendable Trust fund for roof repairs.

Motion by Leslie Lafond, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: E. **Award of Bid - Asphalt Repairs and Sealcoating**

Request for Proposals were sent to eleven vendors. Six attended the walk-thru. Four vendors submitted bids.

Motion to award asphalt repairs and sealcoating bid to NH Blacktop in the amount of \$11,999.

Motion by Heidi Taracena, second by Tony Delano.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: F. **Award of Bid - Chromebooks**

It was reported that bidding was done cooperatively with Seabrook to achieve optimal pricing.

Motion to award the ChromeBook purchase bid to Axis Business Solutions in the amount of \$121,062.60.

Motion by Michael Rabideau, second by Tony Delano.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: G. **Award of Bid - Replacement Computers**

Bids were sent to eight vendors with five vendors submitting bids. The funding will come from the 2020-2021 budget.

Motion to award replacement computer bid to Ockers Co in the amount of \$17,480.

Motion by Leslie Lafond, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: H. **Award of Bid - Ride-On Mower**

A total of four bids were received. Two were disqualified due to not complying with the specifications in the RFP.

Motion to award mower purchase bid to JM Hayden Equipment in the amount of \$12,588.42.

Motion by Heidi Taracena, second by Tony Delano.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: I. **Award of Bid - Roof Repairs**

Motion to award roof repairs bid to Viking Roofing in the amount of \$53,600

Motion by Leslie Lafond, second by Heidi Taracena.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

6. Personnel

Information: A. **Nomination** - to be discussed in non-public.

Information: B. **Retirement** - to be discussed in non-public.

7. Public Comment

Procedural: A. **Public Comment** - No public comments were heard.

8. Non-Public Session under RSA 91-A:3 (a-e)

Action, Discussion, Procedural: A. **Roll Call for Non-Public Session under RSA 91-A:3 (b).**

Motion to enter non-public session under RSA 91-A:3 II (b) at 7:33 p.m.

Motion by Heidi Taracena, second by Tony Delano.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Discussion: B. **Nomination L. Plonski**

Discussion: C. **Nomination A. Belakonis**

Discussion: D. **Retirement - K. Boxell**

9. Resume Public Meeting

Action, Procedural: A. **Resume Public Meeting after Non-Public Session.**

Motion to adjourn the non-public session and resume the public meeting 7:47 p.m.

Motion by Michael Rabideau, second by Heidi Taracena.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: B. **Recommendation: English Teacher (9-12)**

Motion to accept the Superintendent's recommendation of Lauren Plonski for the English Teacher (9-12) position for the 2020-2021 school year.

Motion by Heidi Taracena, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: C. **Recommendation: Health/PE Teacher**

Motion to accept the Superintendent's recommendation of Aubrey Belakonis for the Health/PE Teacher position for the 2020-2021 school year.

Motion by Leslie Lafond, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

Action: D. **Retirement - K. Boxell**

Motion to accept the retirement of Karen Boxell.

Motion by Leslie Lafond, second by Michael Rabideau.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano

10. Next Meeting Dates

Information: A. **SAU 21 Joint Board - Covid-19 Update - Tuesday, May 19, 2020 at 5:00 p.m.**

Information: B. **Joint Board Meeting - Tuesday, May 26, 2020 at 6:00 p.m.**

Information: C. **Winnacunnet School Board Meeting - Wednesday, June 17, 2020 at 6:30 p.m.**

11. Adjourn

Action, Procedural: A. **Adjourn the meeting**

Motion to adjourn at 7:50 p.m.

Motion by Leslie Lafond, second by Heidi Taracena.

Final Resolution: Motion Passed

Yes: Henry Marsh, Leslie Lafond, Heidi Taracena, Michael Rabideau, Tony Delano