

Unofficial Until Approved by the Board

## Hampton Falls School Board - Regular Meeting (Wednesday, March 25, 2020)

Generated by Rhonda Evans on Monday, March 30, 2020

### Members present

Greg Marrow, Greg Parish, Mark Lane, Jason Farias and John Bailly

Superintendent Bill Lupini, Assistant Superintendent David Hobbs, Executive Director of Student Services Caroline Arakelian, Business Administrator Matt Ferreira and LAS Principal Beth Raucci

### Meeting called to order at 4:07 PM

**1. Call to Order** - Superintendent Bill Lupini called the meeting to order at 4:07 p.m. with the following statement: I, Bill Lupini, Superintendent of SAU 21 Schools, am the presiding officer of the Hampton Falls School Board until the reorganization to follow, am invoking an emergency meeting of the Hampton Falls School Board.

I have determined that immediate action is imperative and the physical presence of a quorum is not reasonably practical due to COVID-19 as per Governor Chris Sununu's Emergency Order #16 "Temporary prohibition on scheduled gatherings of 10 or more attendees."

Additionally, Governor Sununu's Emergency Order #12 specifically "suspends" the physical quorum requirement of 91-A:2, and also "waives" the requirement under 91-A:2, III (b) that a physical meeting location be available to the public and specifies that "state and local government bodies are permitted and encouraged" to conduct meetings through electronic means while preserving, to the extent feasible, the public's right to notice of such meetings and ability to observe and listen contemporaneously. As such, this meeting is being conducted remotely via ZOOM and is accessible by the public in real time by logging in online or by telephone (access information provided on agenda).

\*It was noted that one call in attendee was not confirming their capability to address the board during the public portion of the meeting. It was learned that the mobile number was registered to Hampton Falls resident Don Janik. Attempts were made to connect with Mr. Janik by email and also by calling his home phone. All to no avail. Other callers confirmed their ability to communicate with the board and the determination was made that Mr. Janik's unavailability to respond was user error.

Throughout this meeting each member participating remotely must identify those present at the location from whence that member is participating per 91-A:2, III (c).

In addition, a roll call will be held for all votes per 91-A:2, III (e).

Dr. Lupini then called for nominations for the Hampton Falls School Board Chair.

Procedural: A. **Roll Call** - all members were in attendance.

### 2. Reorganization

Action: A. **Election of the Board Chair**

Motion to nominate Greg Parish to serve as the Chair of the Hampton Falls School Board.

Motion by John Bailly, second by Mark Lane.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

Dr. Lupini then turned the meeting over to the Chair, Greg Parish.

Action: B. **Election of the Board Vice-Chair**

Motion to nominate Greg Marrow to serve as the Vice-Chair of the Hampton Falls School Board.

Motion by Mark Lane, second by John Bailly.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

Action, Discussion: C. **School Board Committee Appointments**

The Board discussed the committee appointments.

SAU Operations Committee - John Bailly

SAU Operations Committee Alternate - Jason Farias

SAU Policy Committee - Greg Parish

SAU Policy Committee Alternate - Greg Marrow

\*It was noted that the following four assignments listed are not needed for the upcoming 2020-2021 school year (SEA Negotiations, SEA Negotiations Alternate, SESPAs Negotiations, and SESPAs Negotiations Alternate).

Facilities Committee - Jason Farias

Facilities Committee Alternate - Greg Parish

NHSBA Delegate - Greg Marrow

NHSBA Delegate Alternate - John Bailly

Manifests Reminder - Greg Parish

Newsletter - This was placed on a HOLD as the Town Select Board recently voted to remove the School and Library portion of the newsletter. Mark Lane stated he would report back to the School Board as he feels that this is an important item for the Town Select Board to reconsider.

Motion to approve the above listed Committee appointments.

Motion by Greg Parish, second by Greg Marrow.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

### 3. Minutes

#### Action, Minutes: A. **February 5, 2020 Regular Meeting**

Motion to approve the minutes from the February 5, 2020 Hampton Falls School Board meeting.

Motion by John Bailly, second by Greg Marrow.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

### 4. Reports

#### Information, Reports: A. **Finance Report**

Matt Ferrira reported on the year to date expenditure and revenue reports that were included in the agenda and that there are no significant variances. He noted that cost savings are being recognized due to the school closure such as heating, electricity, supplies, transportation costs, etc. The buildings have also been sanitized by a professional remediation company and will be done again prior to the opening of the school building.

The question was asked about any costs involved with the current online learning situation. Possible wear and tear of Chromebooks may incur slight costs and wifi hot spots may occur but no known major costs at this time. Unused funds will be used to fund the expendable trust funds approved by the voters.

#### Information: B. **Audit Governance Letter**

Matt Ferreira explained that this is the yearly audit letter with the final results. The audit took place in August with preliminary results provided in September. There are two recommendations being made regarding: 1) updating policies and 2) timely deposits. All of these items are being addressed.

### 5. Public Comment on Agenda Items

#### Procedural: A. Public Comment -

Dr. Lupini reported that there will be a Community Forum for parents and staff this coming Saturday, March 28th via Zoom at 10:00 a.m.

The Board asked for a few moments to allow public comment by Chat through Zoom or by sending an email. Alan Lajoie was able to speak via Zoom and noted he had no comment. No other comments or emails were received.

Chair Greg Parish noted if any emails were received throughout the remainder of the meeting that the Board would acknowledge them.

### 6. Continuing Business

#### Discussion: A. **Update - COVID-19 relative to School Closure**

Dr. Lupini reported that they expect to hear from the Governor that the closure will extend beyond April 4th. They are hopeful to have this information by Friday. We have a list of questions that we have been asked, many are 'what ifs' for grading, proms, summer school as well as many other questions. We don't know but have already started working to get answers as we currently don't have them. So much is unknown right now in this "new normal".

Dr. Hobbs highlighted teaching and learning issues that have come up such as access to technology for teachers, students and families, the use of Google classrooms, help desks, participation rates, State testing, etc. He stated more detailed information would be provided at the March 26th Joint Board meeting.

Dr. Arakelian reported on the free meals pick-up that is available three days a week for Hampton Falls families from Seabrook School and also by bus delivery at designated bus stops (information available on the SAU 21 website). Families do not need to qualify for the free and reduced lunch program to access these lunches.

We also learned through a recent survey that over 30 families are in need of wifi service. Mobile hot spots have been ordered. We are awaiting delivery so that they can be hooked up.

Matt reported that the Board members will be receiving an email to set up their docu-sign followed by a corresponding text message from him with their secure password for signing payroll, etc.

Principal Raucci welcomed Jason Farias as a new board member. She reported that the teachers went from crisis management to really sinking in to this new way of life. The response has been positive from teachers and families. The Friday pick-up went very well last week with 100% participation. Families came to the school based on a schedule to get their students' Chromebooks, assignments, and any other items that were needed for students to have the tools in their hands for online learning. There has been lots going on behind the scenes with help from Zach Lamare (IT), Melissa McKeon (Special Education Director) to get the online learning up and running successfully.

### 7. New Business

Information: A. **First Read** - The Board chose to move this item to follow the non-public portion of the meeting. (see below)

### 8. Personnel

Information: A. **Renominations** - to be discussed in non-public

Information: B. **Job Share** - to be discussed in non-public

### 9. Non-Public under RSA 91-A:3 II (a-e)

#### Action: A. **Roll Call to enter Non-Public Session under RSA 91-A:3 II (a-b).**

Motion to enter non-public session under RSA 91-A:3 II (a-b) 4:54 p.m.

Motion by Mark Lane, second by John Bailly.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

Discussion: B. **Teacher and Administrator Renominations**

Discussion: C. **Job Share**

**10. Resume Public Meeting****Action: A. Resume Public Meeting after the Non-Public Session**

Motion to close non-public session and resume the public meeting at 4:57 p.m.

Motion by Greg Parish, second by John Bailly.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

**Action: B. Teacher and Administrator Renominations**

Motion to accept the Superintendent's recommendation of renominations for Lincoln Akerman School certified staff (teachers and administrators) for the 2020-2021 school year.

Motion by Greg Parish, second by John Bailly.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

**Action: C. Job Share**

Motion to approve the Job Share request between Amy Roy and Melissa Maguire for the 2020-2021 school year.

Motion by Greg Parish, second by John Bailly.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, John Bailly, Jason Farias

John Bailly excused himself from the meeting.

**7. New Business** (out of order) at 4:59 p.m.**Information: A. First Read**

It was explained that the first read provides the opportunity for Board members to review the policies and pose questions. Most of the policies being resented are required by law. At next weeks Joint Board meeting they will be approved/voted on by the Joint Board as a whole.

**11. Next Meeting Date**

Information: A. **Joint Board Meeting** - Tuesday, March 31, 2020 at 4:00 p.m.

Information: B. **Hampton Falls School Board Meeting** - Tuesday, April 14, 2020 - 6:30 p.m.

Greg Parish welcomed Jason Farias and apologized for not recognizing him at the beginning of the meeting.

Dr. Lupini echoed Chairman Parish's welcome and additionally thanked every one for their support during this unprecedented time.

**12. Adjourn****Action: A. Adjourn the Meeting**

Motion to adjourn the meeting at 5:05

Motion by Greg Parish, second by Mark Lane.

Final Resolution: Motion Passed

Yes: Greg Marrow, Greg Parish, Mark Lane, Jason Farias