

**North Hampton School Board - Regular Meeting (Thursday, February 13, 2020)**

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*Approved by the Board - March 5, 2020***Members present**

Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

**Administration present:**

William Lupini, Superintendent; David Hobbs, Assistant Superintendent; Caroline Arakelian, Executive Director of Student Services; Matt Ferreira, Business Administrator; Susan Snyder, Interim Principal; Tracy Griffenhagen, Assistant Principal; Becca Carlson, Curriculum Coordinator

**1. Call to Order**Procedural: A. **Pledge of Allegiance**

Chairman Sununu called the meeting to order at 6:35 p.m., followed by the Pledge of Allegiance

**2. Approval of Minutes**Action, Minutes: A. **January 8, 2020 (Regular Meeting Minutes)**

Motion to accept the public minutes from the January 8, 2020 regular meeting.

Motion by Erin Stanton, second by Scott Baker.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Action, Minutes: B. **February 4, 2020 (Regular Meeting Minutes)**

Motion to accept the public minutes from the February 4, 2020 regular meeting.

Motion by Erin Stanton, second by James Sununu.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu

Abstain: Scott Baker, Thomas von Jess

**3. Correspondence / Commendations**Information, Procedural: A. **Correspondence / Commendations**

Interim Principal Snyder highlighted strong collaborations at North Hampton, 4th and 5th Grade Teaching Teams along with Unified Arts for production of 4th Grade "Geology Rocks", 5th Grade "Matter-The Science of Stuff". This work highlighted content students learned, tying in competency based learning. Thanks to the 4th grade team: Linda Donohoe, Karen Haas, and Cindy Dixon, the 5th grade team: Catherine LaCroix, Tricia Markey, Brenda Tharp, and Cindy Dixon, as well as Dan Singer, Mary Oliver, and Marsha Zavez. First grade team: Linda Nolan, Sharon Marquis, Tana Gustafson, and Linda Hebert coordinated the annual food drive, donating 1640 items to Gather. First graders led an Assembly and Kindergarten led the 100 day parade.

Becca Carlson congratulated Ian Jones, Spelling Bee winner. North Hampton hosted a group of teachers from Maine to discuss Bridges Math program. Very impressed. Mr. von Jess thanked Dr. Arakelian, Matt Ferreira, and Dr. Lupini for their work on the SESA video. Feel this will make a big difference in finding common ground, appreciate the work. Chairman Sununu thanked Matt Ferreira for coming to the Budget sessions, as well as Nancy Tuttle for her work in preparation of elections.

**4. Questions and Comments from those in Attendance**Procedural: A. **Public Comment** - No comment at this time.**5. Education Update**Information: A. **School Council**

Interim Principal Snyder commented about meeting on 2/12/2020, continuing work identifying shared values, creating template and vision statements. Each team member discussed scheduling of special classes, lunches, recesses and the effects. Brought back priorities for laying groundwork for collaborative schedule. Teams were able to understand needs and views of other teams. Mr. von Jess requested commented "Happy to hear we are back on schedule".

**6. Continuing Business** - none at this time**7. New Business** - none at this time**8. Written Reports**Information, Reports: A. **Superintendent Report**

Dr. Lupini reviewed his report. The Legislative Round Table was postponed and at this time we have not been able to reschedule, but will continue to try. The Safety and Security Task Force will meet on March 3, 2020. We have completed our in-school guided observations round with Bill Ribas, working to ensure our evaluation system supports this work. Reports are very valuable. During the March Board meeting we will consider renewals. Please note that beyond these recommendations, teacher's that are on waivers or alternative plans need to continue to make progress, or we cannot renew. This happened to two teachers last year. Thanked Mr. von Jess for helping with the SESA video production, an informational video created for voters on the reasoning behind the SESA bargaining agreement. We will be sharing this video on the local access cable channel, social media (Twitter and Facebook), and our websites etc. Would like to thank Erin Dowd, WHS student who coordinated the video.

Information, Reports: B. **Assistant Superintendent Report**

Dr Hobbs presented his report. Certification will be coming up, reviewing 90 teachers. Communicating with Principals with traditional recertifications and alternatives as well. Reviewed graphic included in his report demonstrating competencies. Finished today with ELA and Math. Excited for all of this work. Public thank you to Becca Carlson for her contribution. Reviewed upcoming PD schedule.

#### Information, Reports: C. **Executive Director of Student Services Report**

Dr. Arakelian presented her report. Professional Development day on Social and Emotional Learning on Tuesday, February 11th, received an overwhelmingly positive response. Scarlett Lewis, founder of The Choose Love Movement, and Perry Plumber, Assistant Commissioner of the Department of Safety, presented. Break out sessions followed for each District, discussing the Choose Love curriculum and how it can support their SEL work. Raymond Pillsbury presented as well. Closed the day with a video created by HS students with clips of educators comments, pictures etc. Mr. von Jess commented on feedback received how amazing the Choose Love movement was and how it moved people. Heard directly and indirectly around town.

#### Information, Reports: D. **Principal Report**

Interim Principal Susan Snyder presented her report. Parent teacher conferences held Feb 5th worked well to provide progress to parents. Winter Athletics, Basketball season over, transition between Winter and Spring sports. Rehearsals for Spring production of "The Little Mermaid." UNH Arts Reach put on play "Who Came Up With That?" which has strong links to curriculum, time travel machine which connected with current projects. Invention Convention. Mentioned second of two trainings for benchmark assessments coming up. Kindergarten registration coming up in March.

#### Information, Reports: E. **Finance Report**

Matt Ferreira presented report. Included the YTD, expenditures are tracking well. Expenditures note on page 1, Special Education account is over, Transportation for Special Education is over budget. We are monitoring, yet do not feel we need to withdraw from the expendable trust at this time. Page 3 Improvement of instruction, varies in any given year with staff signing up for courses. We should be in good shape for the rest of the year.

#### Reports: F. **Budget Committee**

Chairman Sununu commented Budget Committee wrapped up for the year, Feb 4th session. Full support at Deliberative Session, along with full support of the board.

#### Information, Reports: G. **Facilities Report**

#### Information, Reports: H. **School Nutrition Report**

Chairman Sununu asked why participation is down, is this a trend in other Districts? Matt Ferreira commented this is similar in other Districts, Hampton Falls saw a decline as well. Winnacunnet and Seabrook maintaining levels.

#### Reports: I. **Town CIP Committee**

Chairman Sununu mentioned this is in hiatus until summer

#### Information, Reports: J. **Winnacunnet Update**

### 9. **Personnel**

#### Action: A. **North Hampton School Principal (Job Description)**

Dr Lupini commented about revisiting job descriptions. The attached job description is essentially North Hampton's job description, with a recommendation for minor tweak in language.

Motion to approve the revised job description for the position of North Hampton School Principal.

Motion by Gregg Duffy, second by Erin Stanton.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

### 10. **Policy**

#### 11. **Next Meeting Dates**

Information: A. **School Board Meeting - Thursday, March 5, 2020 at 6:30 p.m. -**

Chairman Sununu won't be available, need full board to consider renewals. SAU Administrators would have to split up. Dr.

Lupini will check if South Hampton can switch time to accommodate. **Update: Thursday, March 5, 2020 at 5:00 p.m.**

Information: B. **Operations Committee Meeting - Wednesday, March 11, 2020 5:30 p.m.**

Information: C. **Joint Board Meeting - Tuesday, March 24, 2020 at 6:00 p.m.**

Information: D. **Policy Committee Meeting - Tuesday, March 31, 2020 at 4:30 p.m.**

Information: E. **School Board Meeting - Thursday, April 2, 2020 at 6:30 p.m.**

#### 12. **Non-Public under RSA 91-A:3 II (a-e)**

Action, Procedural: A. **Roll call for Non-Public under RSA 91-A:3 II (a-e)**

Motion to enter non-public session under RSA 91-A:3 II (a-e) at 7:04 pm.

Motion by Gregg Duffy, second by Erin Stanton.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

#### 13. **Resume Public Meeting**

Action: A. **Resume the Public Meeting**

Motion to adjourn the non-public session and resume the public meeting at 7:39 p.m.

Motion by Thomas von Jess, second by James Sununu.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

**Action: B. Principal Search**

Motion to suspend the Principal search with the intent of continuing conversation with the Interim Principal about becoming the permanent Principal.

Motion by Thomas von Jess, second by Erin Stanton.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

**14. Adjourn**

Action, Procedural: A. **Adjourn**

Motion to adjourn the meeting at 7:40 p.m.

Motion by Thomas von Jess, second by James Sununu.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess