

**North Hampton School Board - Regular Meeting (Thursday, March 5, 2020)**

Generated by Deb Tuite on Monday, March 9, 2020

Approved by the Board - April 2, 2020

**Members present**

Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

**Administration present**

William Lupini, Superintendent; David Hobbs, Assistant Superintendent; Caroline Arakelian, Executive Director of Student Services; Susan Snyder, Interim Principal; Tracy Griffenhagen, Assistant Principal; Becca Carlson, Curriculum Coordinator

**Absent**

Matt Ferreira, Business Administrator

**Meeting called to order at 5:00 PM****1. Call to Order**

Procedural: A. **Pledge of Allegiance**

Chairman Sununu called the meeting to order at 5:00 p.m., and led the Pledge of Allegiance.

Information: B. **Presentation: Competency Based Education (CBE) Initiative**

Rebecca Carlson and Catherine LaCroix gave a presentation on Grading and Reporting in Competency Based Education, including competency based report cards. Rebecca Carlson commented on the hard work put in by the teachers across the Districts. Discussed how PowerSchool allows review of assessment practices and curriculum strengths, and that competency scores will eventually populate in the database. The Districts used PD days to work on competencies, as well as in smaller groups throughout the year. PowerSchool is currently used in the middle school, and is moving forward to begin implementation in elementary school as well.

Chairman Sununu asked if parents will need a guide to understand competency based grading, including the process. Rebecca Carlson commented that there is a middle school guide, available online and also sent home. Currently, starting conversations on models of communication with parents moving forward. David Hobbs commented that the SAU is working on this model as well. Pointed out that North Hampton teachers have put a lot of work into PowerSchool. Every school had an opportunity to audit their process. Once we standardize across the Districts, we can begin to aggregate the information. Gregg Duffy commented that some teachers add comments to the 1-2-3-4 report card, but some don't. Concerned that a lot of parents might not understand the 1-2-3-4 vs A-B-C-D report card format. Rebecca Carlson remarked that comments will be on report cards, as well as a rubric for how scores are derived.

**2. Approval of Minutes**

Action, Minutes: A. **February 13, 2020 (Regular Meeting Minutes)**

Motion to accept the public minutes from the February 13, 2020 regular meeting.

Motion by Gregg Duffy, second by Scott Baker.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

**3. Correspondence / Commendations**

Information, Procedural: A. **Correspondence / Commendations**

Interim Principal Susan Snyder publicly thanked Tracy Barnes for volunteering to spruce up the conference room, going above and beyond. Principal Snyder also commented on the diligent work the Custodial and Kitchen staff have put into keeping the school clean, given the present concerns. Rebecca Carlson advised that the 7th grade was finally able to go to Gunstock thanks to Dana Hanson-Babyak who was able to finally organize the trip after many cancellations. It was great to see the kids going out of their comfort zones. Tracy Griffenhagen commended Sue MacLaughlin for her hard work with the Medicaid process.

Thomas von Jess thanked Scott Baker for investing his time as well as his thoughtful questions during his time with the school board. Chairman Sununu thanked Dr. Lupini for giving multiple updates on the Coronavirus situation, as far as the students are concerned.

Gregg Duffy recognized and thanked Chairman Sununu for his dedicated work and commitment to the District, the SAU, the community, and especially the students of North Hampton. "Our School is in an exponentially better place thanks to your tireless energy and commitment." Chairman Sununu was presented with a gift from the Board.

Chairman Sununu: "I would like to recognize and thank the staff, administrators, parents, fellow board members and others I have worked with during my six years on the North Hampton school board. I'm extremely proud of everything our school has accomplished over the last few years, even in the face of some very challenging times. The quality of our school is due to the hard work and caring that is put forth by everyone in this building on behalf of our students every day. It has been my pleasure to serve on the School Board and I'm grateful to have had the opportunity to contribute."

**4. Questions and Comments from those in Attendance**

Procedural: A. **Public Comment** - none

**5. Education Update**

Information: A. **School Council**

Interim Principal Snyder discussed the Leadership Council's Portrait of graduate work.

## 6. Continuing Business

Procedural: A. **Continuing Business** - none

## 7. New Business

Procedural: A. **New Business** - none

## 8. Written Reports

Information, Reports: A. **Superintendent Report**

Dr. Lupini discussed his report. The Safety and Security Task Force met on March 3, 2020. Rich Kane, former Police Chief in Exeter, and current Coordinator for Safety and Security in SAU 16, was very impressed by the amount of progress the task force was able to achieve in such a short amount of time. The participation level of the meeting was phenomenal. Dr. Lupini commented on the great work put in by David Hobbs and Caroline Arakelian. Chief Sawyer met with the SAU and surrounding towns on Sunday, March 1, 2020, to discuss the current coronavirus situation. The SAU has started the orientation process for new school board candidates. Advised that the NHSBA will hold a meeting for the new members in the next few weeks. The ESOL Coordinator position will be on the Joint Board agenda for recommendation. Dr. Lupini gave an update on the current situation regarding the Winnacunnet students and staff who returned from Italy, remarking that there are no reports of symptoms within this group at this time. Administration is currently reviewing any field trips scheduled for the rest of the year, both domestically and internationally, while working closely with many agencies to keep up with the best information available. Scott Baker questioned where people might go as far as test kits. Dr. Lupini suggested their local emergency room and Erin Stanton agreed as she has been advised the same from health care professionals.

Information, Reports: B. **Assistant Superintendent Report**

David Hobbs commented on how well the Safety and Security Task force meeting went and how everyone understood in a much broader concept, the different aspects to student safety. Our Educator Evaluation round with Bill Ribas finished by putting in place a sustainability plan and creating more consistency. There is and upcoming in-service professional development scheduled for March 10, 2020, working on QPA's as well as recertification work. Thomas von Jess commented that the progress the SAU has made pulling the five districts together on the same page, is remarkable, very good to see in such a short amount of time.

Information, Reports: C. **Executive Director of Student Services Report**

Caroline Arakelian commented that two districts within SAU 21 were selected for compliance monitoring with the State of NH DOE. However, the DOE offers training in specialized instruction, writing goals, etc., and all districts will be participating in the training going forward. The expiration of the emergency Medicaid rule was on February 22, 2020, with a permanent rule going into effect soon. We are currently working through the rules and regulations for billing Medicaid, acknowledging this will be a transition year. On March 10, 2020, Dan Courter will be meeting with Case Managers (authors of IEPs) to discuss compliance of the new rules in order to be Medicaid reimbursable. We are hosting the second regional training for Homeless Liaisons on March 10, 2020, pairing up with the New Hampshire School Nurse Association, in creating common language and supports for students and families.

Information, Reports: D. **Principal's Report**

Interim Principal Susan Snyder discussed Spirit week sponsored by the middle school Student Government, with a great photograph included in her report. Fun was had by all in the teacher vs student basketball game. Discussed two grade level collaborations, 2nd Grade Invention Convention, involving students describing their inventions, creating commercials, business cards, and writing persuasive essays. The 5th Grade team collaborated on book clubs with seven different titles, commencing with movie trailer projects. It was noted that a Social and Emotional thread was a prominent piece that came out in the book club project. Erin Stanton commented that the 5th grade experience is far different now than in past years, and was impressed with the collaboration between grades.

Information: E. **Finance Report** - was included in the packet.

Information: F. **Audit Governance Letter** - was included in the packet.

Reports: G. **Budget Committee** - nothing to report

Reports: H. **Facilities Report** - included in the packet

Reports: I. **Town CIP Committee** - nothing to report

Information, Reports: J. **Winnacunnet Update** - Principal Bill McGowan's February report was included in the packet.

## 9. Personnel -

Discussion: A. **Renominations** - Discussed in non-public

Discussion: B. **Principal Recommendation** - Discussed in non-public

## 10. Policy

Discussion, Information: A. **First Read**

Dr. Lupini spoke in regards to the policy on bullying. Policies across Districts looked a little different. Some changes around social media, cell phones, and parents ability to appeal the determination to the Superintendent.

#### 11. Next Meeting Dates

Information: A. **Operations Committee Meeting - Wednesday, March 11, 2020 at 5:30 p.m.**

Erin Stanton is not available. Thomas Von Jess will join Operations Committee.

Information: B. **Joint Board Meeting - Tuesday, March 24, 2020 at 6:00 p.m.**

Information: C. **Policy Committee Meeting - Tuesday, March 31, 2020 at 4:30 p.m.**

Information: D. **North Hampton School Board Meeting - Thursday, April 2, 2020 at 6:30 p.m.**

#### 12. Non-Public under RSA 91-A:3 II (a-b)

Action, Discussion, Procedural: A. **Roll call for Non-Public under RSA 91-A:3 II (a-b)**

Motion to enter non-public session under RSA 91-A:3 II (a-b), at 6:05 p.m.

Motion by Gregg Duffy, second by Thomas von Jess.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Discussion: B. **Teacher Renominations**

Discussion: C. **Job Share Proposal**

Discussion: D. **Principal Recommendation**

Discussion: E. **Principal Contract**

Discussion: F. **Curriculum Coordinator Contract**

#### 13. Resume Public Meeting

Action: A. **Resume the Public Meeting**

Motion to adjourn the non-public session and resume the public meeting at 6:25 p.m.

Motion by James Sununu, second by Erin Stanton.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Action: B. **Principal Recommendation**

Motion to accept the Superintendent's recommendation of Susan Snyder as Principal of North Hampton School, effective as of July 1, 2020.

Motion by Erin Stanton, second by Scott Baker.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Action: C. **Principal Contract**

Motion to accept the Superintendent's recommendation of a three year contract for Susan Snyder as Principal of North Hampton School, effective on July 1, 2020.

Motion by Erin Stanton, second by Scott Baker.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Action: D. **Curriculum Coordinator Contract**

Motion to accept the Superintendent's recommendation of a three year contract for Rebecca Carlson as Curriculum Coordinator of North Hampton School, effective on July 1, 2020.

Motion by Erin Stanton, second by Scott Baker.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Action: E. **Renominations**

Motion to accept the Superintendent's recommendation of renominations for North Hampton School certified staff (teachers and administrators) for the 2020-2021 school year, as amended.

Motion by Erin Stanton, second by Gregg Duffy.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

Action: F. **Job Share**

Motion to approve the Job Share request between Erin Ibey and Tracy Barnes for the 2020-2021 school year.

Motion by Erin Stanton, second by Gregg Duffy.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess

#### 14. Adjourn

Action, Procedural: A. **Adjourn**

Motion to adjourn the meeting at 6:27 p.m.

Motion by James Sununu, second by Gregg Duffy.

Final Resolution: Motion Passed

Yes: Erin Stanton, Gregg Duffy, James Sununu, Scott Baker, Thomas von Jess