

North Hampton School District

School Board Public Meeting Minutes Thursday, August 18, 2016 at 6:00 p.m. North Hampton School – Music Room www.sau21.org

School Board members: Tamara Le; Vice-Chair, Gregg Duffy, Cindy Burke, and Thomas von Jess.

Administration: Robert Sullivan, Ed.D; Superintendent, Barbara Hopkins; C.A.G.S., Assistant Superintendent, Richard Boardman; Principal and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: James Sununu; Chair.

At 6:05 p.m., Tamara Le; Vice-Chair called the meeting of the North Hampton School Board to order.

2. Approval of Minutes

Motion: Gregg Duffy moved to accept the July 19, 2016 Public Meeting minutes as written, and Non-Public Minutes as written. Second: Cindy Burke. Motion passed 4-0-0.

3. Correspondence/Commendations

Commendations were expressed for the custodial facility staff who cleaned our school, moved around multiple classroom spaces during the hot summer weather, kept up with all of the projects needing completion before school starts, and who maintained the building during the school year.

Commendations were expressed for the main office staff: Maribeth Driscoll (Office Manager), Kelly Ford (Administration Assistant), and Sara Gaspar-Pereira: (Secretary Pupil Services), who closed the end of school year office tasks, and progressed forward with our new student information platform that is now up and running.

Commendations were expressed for Brad Gregg, Danielle Brown, John Gamache, and Nancy Tuttle for their coordinated efforts getting the new phone system installed.

Commendations to our 4th grade team who successfully applied to the New Hampshire State Council of the Arts and was awarded \$2,175.00. The grant will be used for Artist in Residence programming.

The Board extended their congratulations to our Fourth Grade Team.

Commendations to Pat Yeaton; Physical Education, who was observed pulling weeds among the flowers and shrubs on the school grounds.

The Board expressed condolences to the family of Bruce Casassa, and acknowledged this tremendous loss to the Seabrook School Board, and to the Citizens of the Seabrook Community.

North Hampton School District

School Board Public Meeting Minutes Thursday, August 18, 2016 at 6:00 p.m. North Hampton School – Music Room www.sau21.org

Bruce was a long time member of the Seabrook School Board, Teacher Contract Negotiator, and the Winnacunnet Budget Committee. Bruce always had the students, teachers and the tax payers in his heart.

4. Questions/Comments from Those in Attendance

Alexander “Zav” Warren is a North Hampton resident, and the author of [You Can Count On It: A Mentor’s Arithmetic Patterns for Elementary Students](#), and [Descartes to Newton: A Mentor’s Pre-High School Calculus Program](#), and offered his services to consult with teachers in regards to math assistance.

5. Education Update – No discussion at this time.

6. Continuing Business

a. 2016-2017 Board Goals

- Goal 1 The School Board will work with the NHS Administration and SAU21 to provide evaluation and analysis of student achievement, student progress and the effectiveness of the curricula.
- Specifically, the School Board will:
1. Increase the use of data to inform instruction and students social emotional development.
 2. Work with the SAU and Administration to leverage Performance Plus in all grade levels.
 3. Create a committee comprised of School Board, NH Administration, SAU Administration and staff membership to include transparency with regard to student and school performance.
 4. Evaluate trends over time with standardize test results and local assessments.
 5. Review NHS Student performance at Winnacunnet relative to overall student performance.
- Goal 2 The School Board will work with NHS administration to continue to improve communications within the North Hampton community in order to promote transparency, public advocacy and community engagement.
- Specifically, the School Board will:
1. Analyze and determine the effectiveness of existing communications within the school community.

North Hampton School District

School Board Public Meeting Minutes Thursday, August 18, 2016 at 6:00 p.m. North Hampton School – Music Room www.sau21.org

2. Issue an NHS Pilot Parent Survey within 2 weeks of the end of the 2015-16 school year including questions as to the effectiveness of communication. We will take the base level communication satisfaction scores from the survey and establish an objective for improvement to be reflected in the following year's survey.
3. Work with the administration to develop a communications plan based on analysis and survey results.
4. Review the emergency communication plan to ensure it is effective.
5. Increase the opportunity for engagement, advocacy and support from the entire North Hampton community with an improved two-way communications strategy.

GOAL 3

The School Board will work with the NHS administration to continue advancing the recommendations of the 2013-14 Enrollment Study, identifying options for changes to the middle school programming structure that are responsive to and reflective of declining enrollment, and the targeted class size policy approved in 2015. Alternate structures will consider allocation of resources, quality of instruction, self-study reflection, NEASC, and community input.

Specifically, the School Board will:

1. Establish a School Board sub-group to work with NHS Administration.
2. Organize work sessions as necessary to establish priorities, goals, and timetable for middle school changes.
3. Determine one or more specific options available to satisfy the dual need of robust educational programming and meeting class size guidelines.
4. Compare, if available, structures at similarly sized and philosophically aligned middle schools.
5. Report potential options to the full board and community.

A brief discussion included conducting a work session to discuss how the goals progress in time, narrow the focus down, and then authorize a committee to be formed if needed.

b. Parent Survey Update

The Board reviewed the results of the 2016 NHS Parent Survey and agreed to continue the survey annually for the purpose of expanding communication with the parents/guardians, teachers, and administration while working as a whole team to improve and enhance curriculum changes, needs, or wants.

North Hampton School District

School Board Public Meeting Minutes Thursday, August 18, 2016 at 6:00 p.m. North Hampton School – Music Room www.sau21.org

7. New Business

a. Water Testing Results

The water sample analysis results have met the requirements of Absolute Resource Associates' Quality Assurance Plan.

b. Suspension and Expulsion of Pupils RSA 193:13 (b)

Motion: Thomas von Jess moved to authorize Dr. Robert M. Sullivan under RSA 193:13 (b) (Suspension of Pupils) the authority to continue the suspension of a pupil for a period in excess of ten (10) school days. Second: Cindy Burke. Motion passed 4-0-0.

c. 2017- 2018 Budget Development

i. Review of Budget Timeline/Calendar of Events

The Board reviewed the recommended timeline for 2017-2018 Budget Development, and the recommended Calendar of Events for 2017.

The Board reviewed the North Hampton Municipal Budget Committee Meeting Calendar for 2016-2017.

ii. Discussion of Budget Expectations

Superintendent Sullivan requested from the Board a sense of ideas, recommendations, and discussions in regards to any budget expectations they may have.

iii. Review BudCom Schedule

The Board reviewed the upcoming BudCom meeting schedule.

8. Written Reports

A. Superintendent Sullivan provided a written report. Highlights include:

- ❖ The School Business Administrator Search Committee has conducted interviews for the Business Administrator position and will continue to keep the Board informed of the process.
- ❖ SAU 21 unofficial enrollment data for the total pre-k -12 is 2,535.

North Hampton School District

School Board Public Meeting Minutes Thursday, August 18, 2016 at 6:00 p.m. North Hampton School – Music Room www.sau21.org

Students will sing nationwide, to honor the Star-Spangled Banner on Friday, September 9, 2016 at 1:00 p.m.

B. Assistant Superintendent Barbara Hopkins

- ❖ Keepers engineering summer program was successful and enjoyable, where students had the opportunity to discover creative solutions to challenging problems for mechanical, electrical, civil, chemical, and environmental engineering paths.

C. North Hampton Administration: Principal Boardman and Tracy Griffenhagen provided a written report. Discussion included: The Web2School is ready to use at the start of school, Preliminary elementary, middle school and parent questionnaires have been written, integrating the Next Generation Science Standards K-8 into the curriculum continues to move forward, developing a schedule for district professional learning opportunities, and the back to school picnic is scheduled for August 25th from 5:00-7:00 p.m.

D. Financial Report

The Board reviewed the YTD Expense Report.

Superintendent Sullivan provided information and discussed the results of the SAU21 Audit for the Board to peruse.

E. BUDCOM – No discussion.

F. Facilities

John Gamache provided a written August 2016 Facilities Report.

A brief discussion included outside group usage of the fields, how often are the fields used by outside groups, the condition of the fields at present, and the field use schedules.

H. Town CIP Committee

Discussion included long term maintenance plans, 2017-2018 maintenance plans, sidewalks, stage lighting, rooftop condensers, anticipated warrant articles, continued roof replacement warrant articles, and a five year outlook.

I. Winnacunnet Update:

Two videos of great interest to be viewed on the Winnacunnet Website and also which is live streamed on the August 17, 2016 minutes include:

North Hampton School District

School Board Public Meeting Minutes Thursday, August 18, 2016 at 6:00 p.m. North Hampton School – Music Room www.sau21.org

Sea to Summit

Jason Miller; Math Teacher, Heather Noone; Science Teacher, and Andrew Wallace; Social Studies Teacher who presented a video of 9th grade students who participated in the Sea to Summit Summer Transition Program.

Fresh Start is a three day program for the incoming freshmen class slide show.

9. Personnel – To be discussed during Non-public session.

a. Job Share Request

10. Policy

a. Policy JICL-R

The Board reviewed the implementation of Policy JICL-R.

There was a brief discussion to the usage of Google drive, docs and classroom that will be implemented in the Middle School during the school year, a level of on-line security to be maintained during the school day, student signatures, and the addition of the parent signature component.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date and Agenda Items:

Thursday, September 15, 2016 at 6:00 p.m.

Motion: Tamara Le moved to enter into non-public session under RSA 91-A: 3 II (b, c) at 8:08 p.m. Second: Gregg Duffy. Roll call vote: Tamara Le says yes, Gregg Duffy says yes, Cindy Burke says yes, and Thomas von Jess says yes. Motion passed 4-0-0.

Respectfully submitted,

Maureen Hastings

Recording Secretary

(Approved September 15, 2016)