

North Hampton School District

School Board Budget #1 Work Session Minutes Tuesday, October 25, 2016 at 5:00 p.m. Winnacunnet High School – Principal's Conference Room 1 Alumni Drive, Hampton www.sau21.org

School Board members: James Sununu; Chair, Cindy Burke, and Gregg Duffy.
Tamara Le arrived to the meeting at 5:11 p.m.
Thomas von Jess arrived to the meeting at 5:35 p.m.

Administration: Robert Sullivan, Ed.D; Superintendent, Matt Ferreira;
Business Administrator, Nancy Tuttle; Finance Manager,
Richard Boardman; Principal, and Tracy Griffenhagen;
Assistant Principal/Director of Special Services.

Documents presented during the meeting are available through the SAU21 Office

At 5:07 p.m., James Sununu called the Budget Work Session #1 to **order**.

Tamara Le arrived at the meeting at 5:11 p.m.

There was a short discussion on student enrollment.

2016-2017 Budget Review

The Board agreed to review the proposed budget line by line.

Regular Education 4110009

Page 2/4 – Salaries – Certified Staff 4110009-103 - \$2,358,553

Page 5 – Salaries – Ed Assocs/Aides/Monitors – 4110009-105 - \$1

Page 6 – Salaries – Tutors 4110009-107 \$225

Page 7 – Salaries – Substitutes 4110009-128 \$34,745

Page 8 – Repair/Maintain Equipment 4110009-430 \$2,000

Page 9 – Rental/Lease Equipment 4110009-442 \$11,058

Page 10 – Supplies 4110009-610 \$49,000

Page 11 – Books/Print Media 4110009-641 \$18,350

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Page 12 – Equipment 4110009-739 \$3,500

Total \$2,477,432

Special Education 4120012

*Page 14 – Salary – Directors/Mgrs. \$44,195.

The Board agreed to revisit Page 14.

Page 15 – Salaries – Certified Staff 4120012-103 \$566,474

Page 16 – Salaries – Specialists 4120012-104 \$78,010

Page 17/18 – Salaries Ed Assocs/Aides/Monitors 4120012-105 \$462,488

Thomas von Jess arrived to the meeting at 5:35 p.m.

Page 19 – Salaries – Assocs/Out of District 4120012-106 \$1.

Page 20 – Salary – Clerical 4120012-110 \$35,464

Page 21 – Salary – Other 4120012-119 \$1

Page 22 – Workshops/Seminars 4120012-322 \$300

Page 23 – Professional Services 4120012-331 \$70,500

Page 24 – Legal – 4120012-333 \$155,000

Page 25 – Tuition 4120012-560 \$216,500

Page 26 – Supplies 4120012-610 \$7,500

Page 27 – Equipment 4120012-739 \$1,000

Page 28 – Dues and Fees 4120012-810 \$700

Total \$1,638,133

Other Instructional 4140060

*Page 30/31 – Salaries – Coaches & Associates 4140060-118 \$40,623.

The Board requested information of the operating costs of the greenhouse.

Page 32 – Speakers 4140060-324 \$1,000

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Page 33 – Admissions 4140060-327 \$49,845

Page 34 – Supplies – 4140060-610 \$8,450

Page 35 – Equipment 4140060-739 \$1,607

Page 36 – Dues and Fees 4140060-810 \$4,500

Page 37 – Other Expenses 4140060-890 \$1

Total \$106,026.

Guidance 4212029

Page 39 - Salaries-Certified Staff 4212029-103 \$127,127

Page 40 – Supplies – 4212029-610 \$250

Total \$127,377.

Health 4213044

Page 42 – Salary – Certified Staff 4213044-103 \$50,836

Page 43 – Salary – Substitutes 4213044-128 \$625

Page 44 – Employment Exams 4213044-314 \$700

Page 45 – Supplies 4213044-610 \$2,500

Page 46 – Software 4213044-650 \$480

Page 47 – Equipment 4213044-739 \$460

Total \$55,601.

Speech Services 4215012

Page 48 – Salaries – Certified Staff 4215012-103 \$78,010

Page 51 – Salary – Speech Assistant 4215012-108 \$32,382

Page 52 – Supplies 4215012-610 \$500

Total \$110,892.

Improvement of Instruction 4221009

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Page 54 – Salary-Curriculum/Prof Dev 4221009-125 \$4,250

Page 55 – Tuition Reimbursement 4221009-240 \$7,500

Page 56 – Testing 4221009-321 \$1

Page 57 – Workshops/Seminars 4221009-322 \$19,000

Page 58 – Professional Development-SESPA 4221009-336 \$1,200

Page 59 – Books/Print Media 4221009-641 \$1,500

Total \$33,451.

Educational Media 4222042

Page 60 – Salary – Certified Staff 4222042-103 \$77,682

Page 61– Salary Ed Assocs/Aides/Monitors 4222042-105 \$26,710

Page 62 – Supplies 4222042-610 \$1,600

Page 63 – Supplies – AV/Media 4222042-611 \$3,500

Page 64 – Books/Print Media 4222042-641 \$13,000

Page 65 – Information Access Fees 4222042-643 \$7,500

Page 66 – Software License/Support 4222042-644 \$1,149

Page 67 – Equipment 4222042-739 Equipment \$800

Total \$131,941

Technology

Page 69 – Salaries – Certified Staff 4222522-103 \$159,364.

Page 70 – Salary – Technician 4222522-109 \$42,806.

Page 71 – Contracted Services 4222522-328 \$5,800

Page 72 – Repair/Maintain/Computers 4222522-431 \$6,600

Page 73 – Supplies – Computer 4222522-612 \$11,145

Page 74 – Information Access Fees 4222522-643 \$7,200.

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Page 75 – Software License/Support 4222522-644 \$25,763.

The board requested information on Aerohive Licensing for wireless access points.

Page 76 – Software 4222522-650 \$7,000.

Page 77 –Technology Equipment 4222522-734 \$59,168.

The Board requested information on Mac Mini Server annual licensing for wireless access points, inventory, and information of the life cycle of the technology equipment.

Page 78 – Training 4222522-896 \$1,750.

Total \$326,596.

Board of Education 4231000

Page 80 – Salaries – District Officers 4231000-117 \$13,980

Page 81 – Legal 4231000-333 \$6,500

Page 82 – Audit 4231000-334 \$8,200

Page 83 – Annual Meeting 42310000-335 \$1,675.

Page 84 – Advertising 4231000-540 - \$1,000.

Page 85 – Travel Reimbursement 4231000-580 - \$1

Page 86 – Dues and Fees 4231000-810 - \$3,416

Page 87 – Other Expenses 4231000-890 – \$1,000

SAU Services 4232000

Page 89 – SAU Services 4232000-311 - \$218,050.

Total \$218,050.

School Administration 4241031

Page 91 – Salaries – Administration 4241031-101 – \$142,986

The Board agreed to re-visit Salaries – Administration

Page 92 – Salaries – Clerical 4241031-110 – \$98,433

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Page 93 – Workshops/Seminars 4241031-322 – \$500

Page 94 – Rental/Lease Equipment 4241031-442 - \$2,108

Page 95 – Telephone 4241031-531 - \$1

Page 96 – Postage 4241031-534 - \$3,280

Page 97 – Supplies 4241031-610 - \$1,750

Page 98– Dues & Fees 4241031-810 \$2,600.

Total \$251,658

Buildings 4262026

Page 100 – Salaries – Directors, Mgrs. 4262026-102 - \$67,419.

Page 101 – Salaries – Custodians 4262026-111 - \$134,714.

Page 102 – Salaries – Substitutes 4262026-128 – \$3,840.

Page 103 – Salaries – Overtime 4262026-130 – \$3,000.

Page 104 – Consultants 4262026-340 – \$10,000.

Page 105 – Water 4262026-411 - \$8,500.

Page 106 – Trash Removal – 4262026-421 - \$6,750

Page 107-108 – Repair/Maintenance Service 4262026-432 -\$72,513

Page 109 – Insurance 4262026-520 – \$34,077.

Page 110 – Supplies 4262026-610 - \$20,300.

Page 111 – Electricity 4262026-622 – \$63,040.

Page 112 – Bottled Gas 4262026-623 – \$2,000.

Page 113 – Heating Fuels 4262026-624 – \$42,720.

Page 114 – Renovations 4262026-720 – \$1.

*Page 115 – Furniture 4262026-733 – \$25,500.

The Board requested to revisit Furniture.

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Page 116 – Equipment 4262026-739 – \$4,682.

Page 117 – Training 4262026-896 – \$750

Total \$499,806

Grounds 4263026

Page 119 – Snow Removal 4263026-422 – \$12,000

Page 120 – Lawn Mowing/Care 4263026-424 \$7,550

Page 121 – Grounds Repair/Maintenance 4263026-433 –\$14,300

Total \$33,850

Vehicles 42650

Page 123 – Vehicle Expenses 4265026-436 – \$1,700.

Total \$1,700

Future discussions: warrant articles, trust fund allocations, retirement incentive, Aerohive Networks comparison accounting software, update on locker furniture, Administration salaries, Mac Mini server, life cycle of technology, and page 14.

The next Budget #2 work session is scheduled for Wednesday, November 2, 2016 at 7:30 a.m. in the Principals Conference Room.

Motion: Tamara Le moved to adjourn budget #1 Work Session at 6:51 p.m. Second Thomas von Jess. Motion passed 5-0-0.

Respectfully submitted,

Maureen Hastings

Recording Secretary

(Approved November 17, 2016)