

North Hampton School District

School Board Meeting Minutes

Thursday, May 18, 2017 immediately following the Public Hearing at 7:00 p.m.

North Hampton School - Music Room

201 Atlantic Avenue, North Hampton

www.sau21.org

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair, Tamara Le, and Gregg Duffy.

Administration: Dr. Robert Sullivan: Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Nancy Tuttle: Finance Manager, Dr. James Hayes; Interim Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: Thomas von Jess and Matt Ferreira; Business Administrator.

At 7:03 p.m., James Sununu called the School Board meeting to **order**.

2. Approval of Minutes

Motion: Cindy Burke moved to approve the April 20, 2017 Public Hearing as written, Public minutes as amended, and Non-Public minutes as written. Second: Tamara Le. Motion passed 4-0-0.

Amendment: Page 1 - Remove a duplicate Cindy Burke under School Board member. Page 2 – ii Interior Painting - remove with alternative #1. Page 7 – i. JLCF Wellness – Use JLCF and remove the - F.

Motion: Cindy Burke moved to approve the April 27, 2017 Work Session minutes as written. Second: Tamara Le. Motion passed 4-0-0.

Motion: Cindy Burke moved to approve the May 3, 2017 Meeting minutes as amended. Second: Tamara Le. Motion passed 4-0-0.

Amendment: Page 1 – Change date to May 3, 2017, remove extra Cindy Burke under school board members, change to 9 favorable categories, Page 2-3 – remove and refer to an attachment.

Motion: Cindy Burke moved to approve the May 9, 2017 Meeting minutes as amended. Second: James Sununu. Motion passed 4-0-0.

Amendment: Add an attachment.

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Motion: Cindy Burke moved to approve the May 15, 2017 Retreat minutes as amended.
Second: Tamara Le. Motion passed 3-0-0. (Gregg Duffy not present).

3. Correspondence/Commendations

Tracy Griffenhagen expressed appreciation to the staff, for their helpfulness during the flower sale, and art show.

James Sununu expressed appreciation to the North Hampton School Staff for taking the time to attend the May 3rd staff meeting and to the community members for attending the May 9th community meetings.

The Board and Administration expressed well wishes to previous business administrator Bill Hickey.

4. Questions/Comments from Those in Attendance

Sarah Maloney, and Erin Stanton expressed being in favor of Job Share positions.

Brenda Eaves spoke in regards to including teacher consideration when making decisions involving students.

5. Education Update

b. School Council

Tracy Griffenhagen expressed that the retreat was a full day of work to focus on specific goals.

6. Continuing Business

a. Board Goals

Board Goals will be forthcoming during the June meeting.

b. Grading Policies

James Sununu recommended proposing a parent / student portal.

Superintendent Sullivan provided a Draft Grading Policy Grades 6-8.

On Wednesday, May 24, 2017 a regular staff meeting is scheduled with Interim principal Dr. James Hayes, to discuss grading and report cards.

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Teacher Emails were presented to the Board and Administration for their perusal.

c. Principal Search Update

Each board member was provided with an informational packet, and a timeline draft #2. A meeting is scheduled on Wednesday, May 24, 2017 at 7:30 a.m. to discuss the principal search.

7. New Business

a. Job Share Presentation

KerriAnn Coronato, Erin Ibey, Laurie Berry, Stephanie Letourneau, and Lynda Schmidt, presented a "Two teachers One Classroom job" video presentation and discussed a Current Model, Benefits to include a student centered instructional program, collaboration / Shared Teacher Time, Benefits memberships, and expressed disagreement with paragraphs 4, 9, 10, 12, and 13 of the proposed Procedure for Job Sharing for Teachers.

The Board agreed to consult with the NH School Board Associations in regards to any job share policies that may be available to peruse. Currently there are no Job Sharing Policies within the SAU #21.

b. D.A.R.E. Program

Chief Maddocks, Officer Christopher Poppalardo, Officer James Mascioli, and Debra Vasconcellos; Counselor/Life Skills Teacher attended the meeting to discuss the D.A.R.E. Program, police officer presence within the school, the opportunity to build relationships with students through attending school lunches, and continued support from the school.

The Board and Administration expressed their total support to continue collaborative efforts for interaction between the North Hampton School Community and the North Hampton Police Department.

c. Acceptance of Gift

Motion: Cindy Burke moved to accept a gift of \$5,000 from Parker Hannifin Corporation for the purchase of material and supplies to support Project Lead the Way efforts. Second: Tamara Le. Motion passed 4-0-0.

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The Board expressed appreciation to Parker Hannifin Corporation for their generous gift and to Tim Harden who was instrumental for getting this gift.

d. Facility Use Request

Motion: Tamara Le moved to approve the request from Chief Michael Tully to conduct police and fire department active shooting training at North Hampton School on June 27, 2017. Second: Cindy Burke. Motion passed 4-0-0.

e. PRIMEX Program Membership Agreements

i. Property & Liability

Motion: Cindy Burke moved to request James Sununu: Chair on behalf of the School Board, to sign and accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its Property & Liability Contribution Assurance Program (CAP) as of March 27, 2017. Second: Tamara Le. Motion passed 4-0-0.

ii. Workers Compensation

Motion: Cindy Burke moved to authorize James Sununu; Joint Board Chair to sign and accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution. Second: Tamara Le. Motion passed 4-0-0.

f. Award of Bids

i. Stage Sound System

Motion: Cindy Burke moved to award the Stage Sound System bid to DeGange Sound for \$22,948. Second: Tamara Le. Motion passed 4-0-0.

ii. Stage Lighting System

Motion: Cindy Burke moved to award the stage lighting system bid to Gateway Productions for \$16,059.63. Second: Tamara Le. Motion passed 4-0-0.

8. Written Reports (Out of Order)

d. Financial Report

Nancy Tuttle provided and discussed the FY 2016-17 expenditure report

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i. Bus Fuel Summary

Nancy Tuttle reported that the District will be receiving a fuel refund of \$1,141.14 for the quarter ending March 31, 2017.

ii. 2017-2018 Lunch Pricing

Tamara Le moved to approve a \$0.10 lunch price increase for a new lunch price of \$2.80, and a \$0.05 breakfast price increase for a new breakfast price of \$1.45 for the 2017-18 school year. Second: Cindy Burke. Motion passed 4-0-0.

8. Written Reports (Continued)

a. Dr. Sullivan reviewed and provided a written report.

Winnacunnet Cooperative High School has received the “ED”ies 2017 New Hampshire Excellence in Education Award.

b. Dr. Ronna Cadarette reviewed and provided a written report

UNH Enrichment opportunities that connect to STEM and STEAM activities are offered to students during the summer. Offerings include: UNH Writers Academy, UNH Tech Camp, UNH Arts Camp, and UNH Summer Youth Music. Information is available at <http://learnforlife.unh.edu/youth-programs>.

c. Administration Report:

Tracy Griffenhagen provided and discussed a written report.

The Board expressed a warm welcome to Dr. James Hayes who has taken on the job of interim principal and glad to have you here at North Hampton School.

e. BUDCOM

f. Facilities

The Board reviewed the written facilities report by John Gamache; Facilities Manager.

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g. School Nutrition

The Board reviewed a written School Nutrition report written by Paula Field; Director. A North Hampton School – Food Nutrition Services YTD Department Overview 2016/2017 School Year written report was provided.

Open house and picnic is scheduled for August 24, 2017 and additional information will be forthcoming.

h. Town CIP Committee – Organizational planning will be starting on June 2, 2017.

i. Winnacunnet Update

Principal McGowan's written report for the Winnacunnet School Board Meeting is included in the Board's packet.

9. Personnel - Deferred to Non-Public Session

a. Job Share Request

10. Policy

Policies **a. JLCF Wellness** and **b. JLCF-R Wellness Procedures** will be revised and presented to the Board for second read and approval at the June board meeting.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date and Agenda Items:

Thursday, June 22, 2017 at 6:00 p.m. – Regular Meeting (date changed due to the 8th Grade Graduation on June 15, 2017).

Motion: Cindy Burke moved to enter into non-public session under RSA 91-A: 3 II (b, c) at 8:55 p.m. Second: Tamara Le. Roll call vote: James Sununu says yes, Cindy Burke says yes, Tamara Le says yes, and Gregg Duffy says yes. Motion passed 4-0-0.

Respectfully submitted,

Maureen Hastings

Recording Secretary

(Approved June 22, 2017)

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