

South Hampton School Board Meeting

Barnard School
219 Main Avenue
South Hampton, NH 03827
Telephone: (603) 394-7744

Date: Thursday, September 5, 2019 Time: 4:30 p.m.

School Administration Unit No. 21

Board Members Present: Jim Kime, Chairman; Sharon Gordon, Vice Chairman; Rebecca Burdick

Administration Present: Dr. William Lupini, Superintendent; Walter Huston, Principal; Dave Hobbs, Assistant Superintendent; Matt Ferreira, Business Administrator; Aline Donabedian, Director of Special Services; Caroline Arakelian, Executive Director of Student Services.

1. Call to Order – Chairman Kime called the meeting to order at 4:33 p.m.

2. Consideration of the Minutes :

a. August 8, 2019 Public/Non-Public (Vote Required)

- i. Ms. Burdick moved to accept the public and non-public minutes from the August 8, 2019 South Hampton School Board Meeting, seconded by Vice Chairman Gordon. The motion passed unanimously.

3. Reports:

a. Superintendent

- i. Dr. Lupini commented that they had their first meeting with the Safety and Security Task Force. It was a productive session with a lot of people. They talked about all they had in common and what they are working on.
- ii. The Collective Bargaining Agreement is slated to expire on June 30, 2020. They are working with SESPAs to identify an initial meeting date to begin the bargaining.
- iii. The second legislative forum will be held on September 20, 2019. The first session focused on key issues. This session will be more of an open format.
- iv. The dedication at the Lincoln Akerman School will be Sunday September 22, 2019 at 5 p.m. and the Board is invited.
- v. The education evaluations will look at the quality of conferencing focusing on observations and feedback skills.
- vi. The Seacoast Youth Services is celebrating 20 years of providing mental health programming to the community.

b. Assistant Superintendent

- i. Assistant Superintendent Hobbs commented that the student panel at the new teacher orientation was a highlight. The students talked through their experiences in the SAU and there was a productive Q and A with the new teachers.
- ii. Teachers are currently using PowerSchool to take attendance in classes. They are working on using it for grading and assessment. Once the teachers get over the learning curve with the grade book, then parents will be looped in.
- iii. There is a program review for math and world language this year. Data sources are being collected for math. Demonstrative Success is a consulting firm that is helping with this. There will be a workshop in October to review the data and talk about areas for improvement.
- iv. The Security and Safety Task Force is looking to train staff in ALICE. There is an online and face-to-face component to the training. Dr. Lupini commented that the blended training works for three of the communities, but they don't have a police

officer trained in South Hampton or Hampton Falls. South Hampton can import someone who is trained or train an officer in the community.

c. Executive Director of Student Services

- i. Ms. Arakelian commented that the special education directors would meet monthly to address different topics. SAU 90 is included in that.
- ii. The SAU is switching to a Medicaid online direct billing program that will recoup some revenue.
- iii. The Seacoast Care Team is comprised of SAU 21 and SAU 90. They are working on training and making a manual to help decrease self harm and harm to others. This will help the team learn about students who may need help and implement more resources to help students who may be at risk. It is not an active resource at this point.
- iv. The social and emotional leadership team started this summer. There are 2 members from Barnard School on the team. They will meet monthly. The mission is to identify what good work is happening in schools and what else is needed.
- v. School Nurses are using the SNAP program to document student data at different levels. South Hampton is using it consistently. When schools are inconsistent it causes a bottleneck at the high schools.
- vi. Guidance is working on user-friendly forums for 504 plans. Then they can edit the forms digitally. There is also a new Preschool Outreach Specialist. This is someone who will look at all resources for preschool and help to identify gaps.

d. Principal

- i. Principal Huston commented that the school enrollment was 84 at the beginning of the year. Amesbury High School has 29 South Hampton students. They have budgeted for 30.
- ii. A math teacher has been hired and will begin on Monday September 9, 2019.
- iii. The pick up routine was changed. Now the cars park behind the bus and that is working out well. There is a pick up patrol that parents can access online.
- iv. Vice Chairman Gordon questioned if there was a timeframe the school had to contact parents if a student was tardy or absent. Principal Huston responded that they try to call around 9:00 a.m. However, PowerSchool has been an adjustment, and they have had a few bugs to work out.
- v. Chairman Kime questioned if they had a long-term substitute for music. Principal Huston responded that he met with someone today and was hoping they would start Monday September 16, 2019.
- vi. Principal Huston commented that the Reading Specialist was going on maternity leave starting mid-October through the holidays. That will be the next staffing issue that needs to be addressed.
- vii. Ms. Burdick questioned if the handbook needed to be updated in the grading section. Principal Huston responded that in years past there was a different way to handle honor roll. However, the way it was done last year is the same way it will be done this year. This can be updated of as part of the overhaul of the handbook. Ms. Burdick confirmed they would still be using letter grades. Principal Huston confirmed that was correct.

e. Board

- i. Nothing at this time.

f. Finance

- i. Mr. Ferreira commented that there were no significant changes from last month.

g. Facilities

- i. This was included in the Principals report.

- h. Board Goals Update
 - i. Dr. Lupini confirmed that Rhonda Evans would send out an email to coordinate a time for the meeting.
- i. Other
 - i. Nothing at this time.

4. Questions and Comments from Those in Attendance

- a. No one in attendance

5. Continuing Business

- a. Nothing at this time.

6. New Business

- a. 2019-2020 Board Goals Meeting
 - i. This was addressed above.
- b. 2018-2019 State Testing Results
 - i. Assistant Superintendent Hobbs commented that they compiled the SAS results with an overview that showed the scores from the past couple years. There are a small number of students taking the exams, so a couple of individual scores can swing the percentages dramatically.
 - ii. Given the limitations of this data it would be useful to triangulate it. The goal is to expand the amount of data to get more robust assessments.
 - iii. Chairman Kime questioned how often this assessment was done. Principal Huston responded that it was once a year in May. The Amesweb and Benchmark Assesments are done three times a year.

7. Personnel

- a. Resignation
 - i. Dr. Lupini commented that there were no a resignations that they needed to vote on.
 - ii. Principal Huston commented that Mr. Abshek had done an incredible job and they were sad to see him go. He was starting to feel that his skills were not where they needed to be. He is willing to stay on until they find a replacement. Chairman Kime questioned if they needed to have someone there physically five days a week. It could be a shared position. Dr. Lupini agreed that would be a good conversation to have.
 - iii. Ms. Burdick noted that they had someone at the school full time because he was needed so much. Dr. Lupini responded that would be worth looking at why that was the case. They may discover efficiencies on that.
- b. Ratification of Summer Hiring
 - i. Nothing at this time.

8. Policy

- a. First Read – ACE, DFA, EB, EBB, GBAA, GBEF, GCG, GCO, IHAM, IHAMA, IHBA, IKB, ILD, JFABD, JICD, JLCF, JLI, KED, KEE
- b. Dr. Lupini commented that this was the first read. They can try to answer any questions the Board may before the Joint Board meeting in October. They will all be addressed at the Joint Board meeting. There are a total of 70 that are required by law to be updated and they are through 45-50 of them.

9. Other

- a. Dr. Lupini commented that they should work to schedule the Amesbury High School Principal to come back to talk through the MCAT scores. That was missing from the last presentation.
- b. Ms. Burdick questioned if the Barnard School was lacking anything in certain areas of the curriculum. Ms. Burdick was specifically concerned about the Spanish curriculum. Principal

Huston responded that they had a new Spanish teacher who is working with Amesbury High School and Middle School to understand expectations. Amesbury Spanish is a 5-day program and Barnard has it 2 days a week. That may not be that bad because it is a smaller class. It is important for students to test out of Spanish 1 otherwise it could negatively impact their schedules.

- c. Dr. Lupini commented that the program review looks at what they are doing in K-8 and how that matched up for High School. It would be good to know how many Amesbury kids can test out of Spanish 1. Dr. Lupini questioned if the Barnard kids were able to sit for that assessment. Principal Huston responded that in years past they had not.
- d. Dr. Lupini added that it would be good to get an update on the scheduling and contract negotiations from Amesbury High School as well.

10. Signing of the Manifests

- a. This was completed.

11. Next Meeting Dates:

- a. *BoardDocs Training – Wednesday, September 11, 2019 – 6:30 p.m.*
- b. *SHSB Regular Meeting - Thursday, October 3, 2019 - 4:30 p.m.*
- c. *Operations Committee - Wednesday, October 9, 2019 – 5:30 p.m.*
- d. *SAU 21 Joint Board Meeting – Tuesday, October 22, 2019 – 6:30 p.m.*

12. Non-Public (if needed) under RSA 91-A:3 II (a-e) Roll Call Vote

13. Adjourn

Vice Chairman Gordon moved to adjourn the meeting at 5:21 p.m., seconded by Ms. Burdick. The motion passed unanimously.

Approved by the Board – October 3, 2019