Winnacunnet Cooperative School District

School Board Meeting Minutes
Lecture Hall
Wednesday, August 17, 2016

6:30 p.m.

Board Members: Henry Marsh: Chair (N. Hampton), Leslie Lafond: Vice-chair (Hampton), Fran Henderson (Seabrook), Catherine Antonio - (At Large), and David Gandt (Hampton Falls).

Administration: Robert Sullivan, Ed.D; Superintendent, Barbara Hopkins, C.A.G.S. Assistant Superintendent, Bill McGowan; Principal, and Isabelle Domingos; 2016-2017 Student Representative.

Absent:

This meeting is available to view on Winnacunnet live streaming

At 6:30 p.m., Henry Marsh called the meeting of the Winnacunnet Cooperative School Board to **order** and Leslie Lafond led the **Pledge of Allegiance**.

The Board expressed their condolences to the family of Bruce Casassa and paused for a moment of silence.

Bruce was a long time member of the Seabrook School Board, and Winnacunnet Budget Committee. He will be remembered as a true dictionary definition of a gentlemen, and who always spoke with great kindness, and respect. Bruce always made things enjoyable when sitting on the different boards with him.

3. Winnacunnet Pride

Welcome to Isabelle Domingo as the new Student Representative to the School Board for the 2016-2017 school years.

A) Sea to Summit
Jason Miller; Math Teacher, Heather Noone; Science Teacher, and Andrew Wallace; Social Studies Teacher who presented a video of 9th grade students who participated in the Sea to Summit Summer Transition Program.

The Board expressed their appreciation to Jason Miller, Heather Noone, and Andrew Wallace for presenting the 9th grade, Sea to Summit experience.

B) **Fresh Start** is a three day program for the incoming freshmen class.
A slide show of the Fresh Start activities is posted on the Winnacunnet website.

7. New Business (Out of order)

H. Internet Contract – Update

Jason Saltmarsh; Technology Director, recommended an increase to a 500 MB bandwidth contract to increase our connection demands for the 2016-2017 school year. The cost of $6,700 will be made available through an internal budget transfer.

Motion: David Gandt moved to accept the recommendation to increase the bandwidth to 500MB. Second: Leslie Lafond. Motion passed 5-0-0.

4. Public Comment on Agenda Items – There were not comments.

5. Consent Agenda

A) Approval of Minutes

Motion: Fran Henderson moved to approve the June 15, 2016 Public minutes as amended, Public Hearing minutes as written, and Non-Public minutes as written. Second: Catherine Antonio. Motion passed 5-0-0.

Amendment: Page 1, change walk to block, and Page 4-5, switch 7A heading to Special Education Expendable Trust and 7B heading to Building Maintenance Expendable Trust.

Motion: Fran Henderson moved to approve the July 12, 2016 Public minutes as written, and Non-Public minutes as written. Second: Catherine Antonio. Motion passed 4-0-0. (David Gandt abstained).

B. Superintendent Sullivan provided a written report and discussed:

- The School Business Administrator Search Committee has conducted interviews for the Business Administrator position and will continue to keep the Board informed of the process.
- SAU 21 unofficial enrollment data for the total pre-k -12 is 2,535.

Students will sing nationwide, to honor the Star-Spangled Banner on Friday, September 9, 2016 at 1:00 p.m.

Assistant Superintendent Barbara Hopkins provided a written report and discussed:

- Keepers engineering summer program was successful and enjoyable, where students had the opportunity to discover creative solutions to challenging problems for mechanical, electrical, civil, chemical, and environmental engineering paths.

C) Principal's Report

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Principal McGowan provided and reviewed his written report. A brief discussion on staffing updates, a preliminary draft for the 2015-2016 school year accomplishments, a new format for the Winnacunnet Cooperative School District Donation Form, and the welcome back to school letter. Current student enrollment is 1,073.

Jeffrey T. Collins; Executive Director of the New Hampshire Interscholastic Athletic Association sent a letter of appreciation for allowing NHIAA to use the Winnacunnet facilities for their tournament.

Motion: Fran Henderson moved to accept the donation from Hampton Academy/Winnacunnet Trustees in the amount of $1,931.36, to place additional banners in the main entrance and by the gym parking area. Second: Leslie Lafond. Motion passed 5-0-0.

Motion: Leslie Lafond moved to accept the donation from Hampton Academy/Winnacunnet Trustees in the amount of $3,084.80 for the purchase of a display case for the Art Department. Second: Fran Henderson. Motion passed 5-0-0.

6. Continuing Business

A) Board Liaisons -There were no updates during the summer break.

7. New Business (Continued)

A) 2016-2017 Parent-Student Handbook

Motion: Fran Henderson moved to approve the 2016-2017 Student/Parent Handbook as written. Second: Catherine Antonio. Motion passed 5-0-0.

B) Food Service On-site Report

The Board reviewed the favorable results of the kitchen on-site visit from the State of NH Bureau of Nutrition Programs.

C) Water Testing Results

The water sample analysis results have met the requirements of Absolute Resource Associates' Quality Assurance Plan.

D) Suspension and expulsion of Pupils RSA 193:13 (b)

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Motion: Leslie Lafond moved to authorize Dr. Robert M. Sullivan under RSA 193:13 (b) (Suspension of Pupils) the authority to continue the suspension of a pupil for a period in excess of ten (10) school days. Second: Fran Henderson. Motion passed 5-0-0.

E. 2017-2018 Budget Development

1) Review of Budget Timeline/Calendar of Events

The Board reviewed the recommended timeline for 2017-2018 Budget Development. The Board reviewed the recommended Calendar of Events for 2017.

2. Discussion of Budget Expectations.

Superintendent Sullivan requested from the Board a sense of ideas, recommendations, and discussions in regards to any budget expectations they may have.

3. Joint Meeting with BudCom

The Board agreed to hold a joint meeting with the BudCom.

F. Athletic Scrimmage Donations

Motion: Leslie Lafond moved to approve Booster donations for the scrimmage costs for home and away games for $3,154.00, in compliance with the Gifts to Schools Policy KCD. Second: Fran Henderson. Motion passed 5-0-0.

A brief discussion on placing the scrimmage costs within the budget, and not violating any Title IX policies. Traditionally, the boosters have supported the scrimmage costs through fund raising.

Leslie Lafond and Catherine Antonio agreed to work together with a committee to review the path that we are looking for in regards to sports fundraising donations.

G. HVAC Project – Update

Principal McGowan informed that the HVAC project is delayed and may not be completed by the expected time frame.

8. Budget Review

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The Board reviewed the June and July 2016 YTD Report.

A) Bus Fuel Summary

The Board reviewed that a total of ($7,736.95) credit based on the price of fuel will be coming back to the District from the bus company.

9. Other

School Board Goals Change

Motion: Catherine Antonio moved to change the language of the first two school board goals. Second: Leslie Lafond. Motion passed 5-0-0.

A) Personnel Deferred to Non-Public Session

1. Resignation 2. Special Education EA 3. Nominations

10. Public Comment - There were no public comments.

Motion: David Gandt moved to move into Non-public RSA 91-A: 3 II session for the purpose of (a, b, c) at 8: 45 p.m. Second: Catherine Antonio. Roll call vote. Henry Marsh says yes, Leslie Lafond says yes, David Gandt says yes, Fran Henderson says yes, and Catherine Antonio says yes. Motion passed 5-0-0.

Respectfully submitted,

Maureen Hastings

Recording Secretary

(Approved September 21, 2016)